



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2017 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 11:30 AM

CCLC-27900

Cook County Headstart

504 West First Street Adel, GA 31620 Cook County
 (229) 896-7322 jgriffin@cpheadstart.org

Mailing Address
 Same

Regional Consultant

Jackqueline Frederick
 Phone: (229) 386-3247
 Fax: (229) 238-2435
 jackqueline.frederick@decal.ga.gov
 Joint with: Beth Houtz

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2017	Monitoring Visit	Good Standing	
12/02/2016	Licensing Study	Good Standing	
03/24/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Rm A	Four Year Olds	2	16	C	17	C	NA	NA	Story	
Main	Rm B	Four Year Olds	2	10	C	20	C	NA	NA	Story	
Main	Rm C	Four Year Olds	2	16	C	20	C	NA	NA	Transitioning	
Main	Rm D	Three Year Olds and Four Year Olds and Five Year Olds	2	15	C	17	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:					74	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 57			Total Capacity @35 sq. ft.:			74	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 1	145	C
Main	Playground 2	45	C

Comments

The purpose of today's visit is to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kelvin Pettway, Program Official

Date

Jackqueline Frederick, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

Facility**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Observation-Center Clean/Well Maintained

Technical Assistance

A plunger was observed in the bathroom between rooms A and B behind the bathroom door. Please ensure plungers and any other cleaning equipment are kept stored out of reach of children.

Correction Deadline: 4/25/2017

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

The double gate behind the yellow and blue play structure had a gap at the bottom of the gate that measured four and 1/2 inches. Please ensure the gate is closed without any gaps that may cause an entrapment hazard.

Correction Deadline: 4/25/2017

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

Paperwork discussed

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Three new employees hired since last visit.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Direct Supervision/Attentive Staff