



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/21/2017    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 11:35 AM    **Departure:** 3:30 PM

**CCLC-37608**

**CHI Montessori Academy, INC**

2407 Cascade Road Atlanta, GA 30311 Fulton County  
 (678) 515-8368 ssuitt@bellsouth.net

**Regional Consultant**

Lajuana Williams

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**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/21/2017	Complaint Closure	Good Standing	
04/21/2017	Complaint Investigation & Monitoring Visit	Good Standing	
03/24/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Upstairs		0	0	C	12	C	NA	NA	Field Trip, Not In Use
Main	C: Downstairs	Infants and One Year Olds and Two Year Olds	3	5	C	15	C	NA	NA	Lunch
Main	Multi-Purpose		0	0	C	31	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 55					Total Capacity @25 sq. ft.: 0		Building capacity limited by Playground Limitations			
Total # Children this Date: 5			Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

Plan of Improvement: Developed This Date 04/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sharon Suitt, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 4/3/2017**

**Corrected on 4/21/2017**

.26(7) - Previous cite corrected. Please ensure an adequate amount of resilient surface material is maintained underneath and surrounding all swinging and climbing equipment

**Correction Deadline: 3/24/2017**

**Corrected on 4/21/2017**

.26(8) - Previous cite corrected. Please ensure that the verticle post on the fence next to gate leading to the preschool playground is filled or covered.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff stated proper knowledge.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Reminder-Medication was not dispensed.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **Not Met**

**Finding**

591-1-1-.13(4) requires Center Staff to leave a list of children and adults participating in the trip at the Center and to take the same list on the trip in the possession of the adult in charge of the trip. It was determined during a visit conducted on April 21, 2017, that the preschool classes and a portion of the toddler class participated in a field trip and a copy of the list of participants was not left at the center.

**POI (Plan of Improvement)**

The center will create and distribute a list of participants for each trip taken.

**Correction Deadline: 4/21/2017**

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided. It was discussed that most parents transported their children on the field trip to the Children's Museum. The Consultant will discuss the field trip procedures with the Director.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Comment**

Observed-Pleasant Naptime Environment

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**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

591-1-1-.09 - One new staff hired since the last visit,

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**591-1-1-.33 Staff Training** **Defer**

**Defer**

591-1-1-.33(2)- Staff training will be reviewed on the next licensing visit.

**POI (Plan of Improvement)**

Staff will complete training.

**Correction Deadline: 9/13/2016**

**Defer**

591-1-1-.33(3)- Staff training will be reviewed on the next licensing visit.

**POI (Plan of Improvement)**

The center will have staff secure training.

**Correction Deadline: 10/13/2016**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined during a visit conducted on April 21, 2017, that most of the center was on field trip including the Director. The staff left on site did not have access to the records.

**POI (Plan of Improvement)**

The Center will ensure a director, responsible for the supervision, operation and maintenance of the Center is on the premises. during operating hours. The Center will officially designate a person to assume responsibility for the operation of the Center when the director is not present who has full access to all records.

**Correction Deadline: 4/21/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 3/24/2017**

**Corrected on 4/21/2017**

**.32(4) - previous cite corrected.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision