



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/20/2017 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 11:15 AM

CCLC-35956

Henry County Head Start Center

84 Carter's Lane Locust Grove, GA 30248 Henry County
 (770) 957-3524 ccaffee@mtecdc.org

Regional Consultant

Kenyatta Wade

Phone: (770) 357-1953

Fax: (770) 357-1954

kenyatta.wade@decal.ga.gov

Mailing Address

Same

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 04/20/2017 | Licensing Study | Good Standing | |
| 12/08/2016 | Monitoring Visit | Good Standing | |
| 05/10/2016 | Licensing Study | Good Standing | |

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|------------------|-----------------|---------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|-------------|
| Main | A-1st Left EHS 1 | | 0 | 0 | C | 8 | C | NA | NA | |
| Main | B 2nd left EHS 2 | | 0 | 0 | C | 8 | C | NA | NA | |
| Main | C 3rd left EHS 3 | | 0 | 0 | C | 15 | C | NA | NA | |
| Main | D-4th Left | Three Year Olds | 2 | 13 | C | 17 | C | NA | NA | Circle Time |
| Main | E- 4th Right | PreK | 2 | 17 | C | 22 | C | NA | NA | Centers |
| Main | F- 3rd Right | PreK | 2 | 17 | C | 22 | C | NA | NA | Centers |
| Main | G-2nd Right | Three Year Olds | 2 | 16 | C | 20 | C | NA | NA | Circle Time |
| Main | H- 1st Right | | 0 | 0 | C | 17 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 129 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 63 | | | Total Capacity @35 sq. ft.: 129 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|---------------------|----------------------|-----------------------|
| Main | A- Infant/Toddler | 32 | C |
| Main | A- Infants/Toddlers | 32 | C |
| Main | B-Preschool | 52 | C |
| Main | C- Preschool | 79 | C |
| Main | Playground B | 186 | C |

Comments

The purpose of this visit is to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cindy Caffee, Program Official

Date

Kenyatta Wade, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Observed-Pool Not in Use-Gates Locked

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

Discussed-Documentation/Procedures

Safety

591-1-1-.05 Animals **N/A**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with director immediately documenting in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle on field trips. The center does not provide routine transportation.

Correction Deadline: 4/21/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Ensure Cribs/Cots Labeled

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete for 20 current staff.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision