



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/20/2017    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:30 PM

**CCLC-27428**

**Crabapple Academy**

285 Rucker Rd. Alpharetta, GA 30004 Fulton County  
 (770) 475-4544 headapple@crabapple.comcastbiz.net

**Regional Consultant**

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

**Mailing Address**

Same

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 04/20/2017                         | Licensing Study  | Good Standing |  |
| 10/17/2016                         | Monitoring Visit | Good Standing |  |
| 04/11/2016                         | Licensing Study  | Good Standing |  |

  

|                      |   |
|----------------------|---|
| <b>Good Standing</b> | - Program is demonstrating an acceptable level of performance in meeting the rules.     |
| <b>Support</b>       | - Program performance is demonstrating a need for improvement in meeting rules.         |
| <b>Deficient</b>     | - Program is not demonstrating an acceptable level of performance in meeting the rules. |

**Ratios/License Capacity**

| Building                       | Room | Age Group                         | Staff                           | Children | NC/C                            | Max 35 SF.                    | 35 SF. Comp.                  | Max 25 SF. | 25 SF. Comp. | Notes           |
|--------------------------------|------|-----------------------------------|---------------------------------|----------|---------------------------------|-------------------------------|-------------------------------|------------|--------------|-----------------|
| main                           | A    | Infants                           | 3                               | 10       | C                               | 19                            | C                             | NA         | NA           | Nap,Floor Play  |
| main                           | B    | One Year Olds                     | 2                               | 12       | C                               | 12                            | C                             | NA         | NA           | Outside         |
| main                           | C    | Two Year Olds                     | 2                               | 9        | C                               | 14                            | C                             | NA         | NA           | Outside         |
| main                           | D    | Three Year Olds                   | 2                               | 11       | C                               | 20                            | C                             | NA         | NA           | Outside,Story   |
| main                           | E    |                                   | 0                               | 0        | C                               | 22                            | C                             | NA         | NA           | Not In Use      |
| main                           | F    | PreK                              | 2                               | 20       | C                               | 25                            | C                             | NA         | NA           | Outside,Centers |
| main                           | G    | Four Year Olds                    | 2                               | 17       | C                               | 19                            | C                             | NA         | NA           | Centers         |
| main                           | Gym  |                                   | 0                               | 0        | C                               | 33                            | C                             | NA         | NA           | Not In Use      |
| main                           | H    | Four Year Olds and Five Year Olds | 2                               | 15       | C                               | 20                            | C                             | NA         | NA           | Outside         |
|                                |      |                                   |                                 |          | Total Capacity @35 sq. ft.: 184 |                               | Total Capacity @25 sq. ft.: 0 |            |              |                 |
| Total # Children this Date: 94 |      |                                   | Total Capacity @35 sq. ft.: 184 |          |                                 | Total Capacity @25 sq. ft.: 0 |                               |            |              |                 |

| Building | Playground       | Playground Occupancy | Playground Compliance |
|----------|------------------|----------------------|-----------------------|
| main     | Infant           | 26                   | C                     |
| main     | Large playground | 69                   | C                     |

**Comments**

The purpose of this visit was to conduct a licensing study.  
 A one-day letter was left on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sara Hake, Program Official

Date

LaQuita Clark, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

Staff were observed to provide developmentally appropriate activities. Current lesson plans were observed to be posted.

**Correction Deadline: 4/20/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

**591-1-1-.23 Parental Authorization**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed with the director to repaint tree roots. Plan was discussed to remove sand bed or material beneath the sand.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines. Current feeding plans were observed on file.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Observed current fire and tornado drills on file.

**Correction Deadline: 4/25/2017**

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed staff to use discussion and redirection.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Observed-Complete Documentation

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Vehicles were observed to be in good repair with operable fire extinguishers and complete first aid kits. Complete documentation of transportation was observed on file.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

Discussed with the director to please ensure mats are in good repair. A few mats within the center were observed to be torn with exposed foam.

**Comment**

Safety approved cribs were observed. Staff were observed to follow safe sleep procedures.

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**Staff Records****Records Reviewed: 26****Records with Missing/Incomplete Components: 1**

Staff # 13

Not Met

Date of Hire: 08/05/1993

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

Criminal Records Checks were observed to be complete for 25 of 26 staff members. The director provided four files for staff hired since the previous visit.

**Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined, based on observation of staff files, that one staff member hired prior to January 1, 2014, did not have a satisfactory determination letter on file by January 1, 2017.

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

**Correction Deadline: 4/21/2017**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed at least 50% Certified First Aid & CPR. Please ensure that 100% of staff are certified in first aid and CPR by June 30, 2017.

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**591-1-1-.33 Staff Training****Met****Comment**

Observed complete documentation of training for annual year 2016. Please ensure that 100% of staff have completed the health and safety orientation training by June 30, 2017.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision