



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/19/2017 **VisitType:** Monitoring Visit **Arrival:** 9:10 AM **Departure:** 11:00 AM

CCLC-3193

Dar-Un-Noor School

434 14th Street Atlanta, GA 30318 Fulton County
(404) 876-5051 LDixon@darunnoor.org

Regional Consultant

Margarita Collier
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Mailing Address

434 14TH STREET NW
ATLANTA, GA 30318

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/19/2017	Monitoring Visit	Good Standing	
10/25/2016	Licensing Study	Good Standing	
01/28/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A		0	0	C	27	C	NA	NA	Not In Use
Main	Room B	Four Year Olds	1	6	C	23	C	NA	NA	Transitioning, Snack, Circle Time, Field Trip
Total Capacity @35 sq. ft.:			50			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	21	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on October 25, 2016.

Consultant reviewed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: To Be Submitted 05/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Letitia Dixon, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.23 Parental Authorization

Not Met

Finding

591-1-1-.23(a-f) require Parental authorization at the time of a child's enrollment for the following:

- (a) emergency medical care when the Parent is not available;
- (b) to dispense medication;
- (c) participation in field trips and special activities away from the Center;
- (d) participation in water related activities occurring in water that is more than two feet deep;
- (e) routine transportation to or from school, home or Center; and (f) pick up or drop off of a child by someone other than the Parent, including the names of such persons.

It was determined based on consultant's review of children's files the center did not have the following Parental authorization on file for two of five children: documentation of emergency medical care when the parent is not available.

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Correction Deadline: 4/20/2017

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment
Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) Not Met

Comment
Discussed-Fluff/Redistribute Surface

Dotted lines for comment continuation

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation of the center's playground area the green plastic covering on the swings attached to the large playground structure were observed to be peeling from the chains. It was further determined based on consultant's observation of the center's playground area the yellow climbing rope attached to the large playground structure was observed to show signs of fraying and creating a potential slipping hazard.

Dotted lines for finding continuation

Correction Deadline: 4/29/2017

Finding
591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant's observation of the center's playground area a potential tripping hazard existed in that the black plastic base below the fence was observed not to be securely attached to the fence on the front left side and the back middle side of the of the playground. It was further determined based on consultant's observation of the center's playground area a potential tripping hazard existed in that exposed tree roots were observed on the back right side of the playground area.

Dotted lines for finding continuation

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Correction Deadline: 4/19/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children requiring services enrolled in the center on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

Per director the center does not administer medications at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on consultant's review of the center's emergency drills the center did not evidence of fire drill being conducted for the month of November 2016.

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Correction Deadline: 4/30/2017

Recited on 4/19/2017

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Technical Assistance

Technical Assistance

At the time of the consultant's visit the classroom was preparing for a field trip in which the parents would be transporting their children from the center to the destination and back to the center. Consultant discussed proper documentation of field trips and name tags with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant reviewed one staff file on this date. Consultant observed one of one staff member to have evidence of a current satisfactory determination letter on file.

Comment

Per director there have been no new hires since the previous visit was conducted on October 25, 2016.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 11/24/2016****Corrected on 4/19/2017****The previous citation was observed to be corrected on this date. Consultant observed one of one staff member to have evidence of a current first aid and CPR training card on file.**

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

Please ensure that all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire. Please ensure that current staff members provide documentation of their health and safety orientation training and first aid and CPR training for their files. The health and safety orientation training does not replace the required basic six-clock hours of first year training for newly hired staff members. Please ensure that all newly hired staff members complete the required health and safety orientation training, in addition to two-clock hours of child abuse training and four-clock hours in basic hygiene, cleanliness, illness detection, illness disposition, illness prevention, and childhood injury prevention.

Correction Deadline: 11/24/2016**Corrected on 4/19/2017****The previous citation was observed to be corrected on this date. Consultant observed one of one staff member to have completed the required 10 hours of annual training for the year 2016.**

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined based on consultant's observation the center did not have a director at the time of consultant's visit. Per staff member the lead teacher in room B has been designated as the center's director and lead teacher.

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Correction Deadline: 4/20/2017

Recited on 4/19/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment
Observed-Direct Supervision/Attentive Staff