



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2018 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 5:15 PM

CCLC-32733

KinderCare Learning Center #1313

1191 McKendree Church Rd. Lawrenceville, GA 30043 Gwinnett County
 (770) 339-9520 jketz@kindercare.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.gov

Mailing Address

1191 McKendree Church Road
 Lawrenceville, GA 30043

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/18/2018	Licensing Study	Good Standing	
07/31/2017	Complaint Investigation & Monitoring Visit	Good Standing	
07/31/2017	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Infants	1	6	C	10	C	NA	NA	Floor Play, Diapering
Main	1st Right	PreK	2	21	C	20	NC	NA	NA	Transitioning
Main	2nd Left	One Year Olds	1	6	C	20	C	NA	NA	Nap, Transitioning
Main	2nd Right	Three Year Olds	1	10	C	24	C	NA	NA	Transitioning, Nap
Main	3rd Left	Two Year Olds	1	21	C	19	NC	NA	NA	Lunch
Main	Rear Back	PreK	2	19	C	44	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 137

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 83

Total Capacity @35 sq. ft.: 137

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant Toddler (Left)	12	C
Main	PG- Preschool/Afterschool (Rear)	74	C
Main	PG- Preschool/Afterschool (Right)	40	C

Comments

The provider printed the updated July 1, 2017 DECAL rules and regulation handbook on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Antonio Ketz, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 4/18/2018 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 5:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Technical Assistance****Technical Assistance**

The consultant discussed with the provider to ensure Left Rear and 2nd Right classrooms have current week lesson plans available. The Director stated, they will ensure lesson plans are developed and printed for the current week moving forward.

Correction Deadline: 4/18/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 7

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Technical Assistance

The consultant discussed with the director to ensure emergency contacts have address and telephone numbers listed.

Correction Deadline: 4/18/2018

Technical Assistance

The consultant discussed with the director to ensure the arrival and departure records match the number of children present each day.

Correction Deadline: 4/18/2018

	Facility
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591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined was determined 2nd and 3rd left, and 2nd right exhaust fans were not operating on this date.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 5/4/2018

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 8/4/2017

Corrected on 4/18/2018

Correction of previous citation. The provider has replaced the stained ceiling tiles on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the Preschool right fence is detaching from the bottom post.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/18/2018

Correction Deadline: 8/7/2017

Corrected on 4/18/2018

Correction of previous citation. The provider has removed the weeds and the bolts are no longer protruding on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The consultant provided the USDA infant serving requirements.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalf.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

The consultant discussed with the provider to ensure infant formula provided meets the minimum USDA requirements.

Correction Deadline: 4/18/2018

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

The provider will ensure the door is closed or latched properly to ensure the children do not have access.

Correction Deadline: 4/18/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

The consultant discussed with the provider to ensure medication is provided in the original box or containers.

Correction Deadline: 4/18/2018

Correction Deadline: 7/31/2017

Corrected on 4/18/2018

Correction of previous citation. The provider had complete medication records on this date.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Correction Deadline: 8/31/2017

Corrected on 4/18/2018

Correction of previous citation. The Director and one additional staff had transportation training on this date. The director will print a legible copy of the certificate.

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined the provider did not have the required transportation authorization to include the pick-up and delivery locations, routine delivery times and the name of the person authorized to transport the child.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 4/19/2018

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of transportation notebooks a student transported to Jackson Elementary did not have an emergency medical form on the vehicle.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/19/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 7/31/2017

Corrected on 4/18/2018

Correction of previous citation. The consultant observed infants laying on their backs with no blankets or swaddling on this date.

Staff Records

Staff # 2 Not Met
 Date of Hire: 03/13/2018
"Missing/Incomplete Components"
 .24(1)-Education Experience Missing

Staff # 3 Not Met
 Date of Hire: 07/01/2017
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 9 Not Met
 Date of Hire: 11/19/2015
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 11 Not Met
 Date of Hire: 07/21/2017
"Missing/Incomplete Components"
 .33(6)-Training Documentation Missing

591-1-1-.09 Criminal Records Check(CR) Met

Comment
 Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Not Met

Finding
 591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of record two staff did not have first aid/cpr within ninety days of hire.

POI (Plan of Improvement)
 The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/18/2018

Finding
 591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the first aid kit for the vehicle with license plate DTY 858 did not have tweezers, thermometer, anti bacterial ointment, face mask, protective eye wear, manual and insect sting preparation and first aid kit for the vehicle and license plate DQM 234 did not have antibacterial ointment.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 4/19/2018

Recited on 4/18/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(2) requires the initial orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Employee's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency plans; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/Aids and blood borne pathogens. It was determined based on review of records a staff did not receive orientation before the first day of employment.

POI (Plan of Improvement)

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

Correction Deadline: 4/18/2018

Correction Deadline: 8/28/2017

Corrected on 4/18/2018

Correction of prevoius citation. The previous director completed the nutrition training, but the center has hired a new Director within the past two weeks who will complete Nutrition training within the next week.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records a lead teacher did not have current proof of credential on file.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 4/18/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 7/31/2017

Corrected on 4/18/2018

Correction of previous citation. The provider had each classroom within DECAL staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.