



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2017 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 10:20 AM

FR-000002535

Spence, Gloria A

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Regional Consultant

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2110 ENON MILL DR
ATLANTA, GA 30331

Compliance Zone Designation		
04/18/2017	Licensing Study	Good Standing
10/25/2016	Monitoring Visit	Good Standing
04/19/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	5	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	1	0	1	0
Total Under 13 Years	1	7	0	1	0
Total Under 18 Years	1				

Children Present: 1

Total Children: 8

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 3

Comments

The purpose of this visit is to conduct a licensing study and follow-up to the visit conducted on October 25, 2016.

Plan of Improvement: Developed This Date 04/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Gloria Spence, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Child # 8

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

290-2-3-.08 Children's Records

Not Met

Comment

Observed-Records Well Organized

Finding

290-2-3-.08(2)(c)18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of Children's records that one out of eight enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 4/18/2017

290-2-3-.08 Parental Authorization(CR) **Met**

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

Comment

Consultant observed working fire extinguisher and smoke detector.

Correction Deadline: 4/28/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Observed-Proper Handwashing

290-2-3-.11 Medications(CR) **Not Evaluated**

Comment

No medications dispensed, per the provider.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Consultant observed one unrelated child for pay on this date and the provider.

Correction Deadline: 4/18/2017

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant interactions observed. The Provider stated that time out is used, when needed. Discussed using one minute per age.

290-2-3-.11 First Aid Kit **Met**

Comment

Observed complete first aid kit. Discussed monitoring for expiration dates.

290-2-3-.11 Transportation(CR) **N/A**

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Observed a satisfactory fingerprint clearance for the Provider. No helpers or additional residents, per the Provider.

290-2-3-.07 Independent Contractors(CR) **N/A**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **N/A**

Comment

No additional staff

290-2-3-.07 Students-in-Training(CR) **N/A**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **N/A**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision