



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2017 **VisitType:** Licensing Study **Arrival:** 12:35 PM **Departure:** 4:00 PM

CCLC-2891

The School Kids Club/Whiz Kids

1640 Redan East Lithonia, GA 30058 DeKalb County
 (770) 676-9831 schoolkidsclub1@bellsouth.net

Regional Consultant

Roslyn Williams
 Phone: (770) 357-7020
 Fax: (770) 357-7019
 roslyn.williams@dec.al.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/18/2017	Licensing Study	Good Standing	
11/10/2016	Monitoring Visit	Good Standing	
04/13/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-2nd Left		0	0	C	15	C	NA	NA	Not In Use
Main	B-1st Left		0	0	C	15	C	NA	NA	Not In Use
Main	C-1st Right-Pre-K	PreK	2	16	C	16	C	NA	NA	Nap
Main	D-2nd Right		0	0	C	15	C	NA	NA	Not In Use
Main	E-Gymnasium		0	0	C	92	C	NA	NA	Not In Use
Main	F- Computer Lab		0	0	C	12	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 16

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Health and Safety Orientation requirements discussed with Director on this date.

Plan of Improvement: Developed This Date 04/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marcia Lynch, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the vent in the boys' bathroom was not working.

POI (Plan of Improvement)

The center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed..

Correction Deadline: 6/30/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Routine building maintenance (bathrooms) discussed with Director.

Correction Deadline: 4/18/2017

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 11/30/2016

Corrected on 4/18/2017

.26(4) - The consultant observed tht the bottom of the gate had been repaired.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(1) - Please ensure that a current menu is posted on the parent board.

Correction Deadline: 4/18/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children in diapers enrolled.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17 - Hand washing procedures discussed with Director.

591-1-1-.20 Medications(CR)

Met

Comment

No medication administered at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on consultant's observation that the following was observed on the van:

- The first bench was not securely bolted to the floor causing the bench to move.
- A hole exposing hardware was observed on the first bench.
- Holes exposing foam were observed on all benches

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 5/31/2017

Sleeping & Resting Equipment

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 2**

Staff # 2

Not Met

Date of Hire: 01/13/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(d)-Evidence of Orientation Missing

Staff # 4

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that this information was not on file for one staff person. A one day letter was left on this date.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 4/18/2017**Finding**

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that this information was not on file for one staff person. A one day letter was left on this date.

POI (Plan of Improvement)

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

Correction Deadline: 4/18/2017

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that this information was not documented for two staff persons.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017**Recited on 4/18/2017**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff