



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/18/2017 **VisitType:** Licensing Study

**Arrival:** 9:45 AM

**Departure:** 12:10 PM

**CCLC-3645**

**The Little School of Savannah Country Day**

824 Stillwood Drive Savannah, GA 31419 Chatham County  
 (912) 961-8830 pconnor@savcds.org

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/18/2017	Licensing Study	Good Standing	
11/30/2016	Monitoring Visit	Good Standing	
05/11/2016	Licensing Study	Good Standing	

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
The Little School Childcare	1	One Year Olds	2	8	C	16	C	NA	NA	Outside
The Little School Childcare	2	Three Year Olds and Four Year Olds	2	14	C	22	C	NA	NA	Transitioning, Clean Up
The Little School Childcare	3	Infants	3	5	C	13	C	NA	NA	Nap, Floor Play, Feeding
The Little School Childcare	4	Three Year Olds and Four Year Olds	2	12	C	19	C	NA	NA	Art, Centers
The Little School Childcare	5	One Year Olds and Two Year Olds	2	10	C	14	C	NA	NA	Transitioning, Story
The Little School Childcare	6	Three Year Olds	2	10	C	18	C	NA	NA	Snack

The Little School Childcare	7	Three Year Olds and Four Year Olds	2	13	C	24	C	NA	NA	Outside, Art
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The Little School Childcare	8	Two Year Olds	2	10	C	19	C	NA	NA	Diapering, Centers
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Total Capacity @35 sq. ft.: 100		Total Capacity @25 sq. ft.: 0		Building capacity limited by Insufficient Toilets/Sinks	
Total # Children this Date: 82		Total Capacity @35 sq. ft.: 100		Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
The Little School Childcare	1, Toddler	21	C
The Little School Childcare	Preschool	108	C

**Comments**

Plan of Improvement: Developed This Date 04/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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 Great Marketing Tool  
 Raises the Bar in Child Care  
 For More Information:  
 Email: [QualityRated@decga.gov](mailto:QualityRated@decga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Pamela Connor, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 4/18/2017    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 12:10 PM

#### CCLC-3645

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Met

#### Comment

591-1-1-.03(2) - Children observed to be engaged in a variety of age-appropriate activities.

**Correction Deadline: 4/18/2017**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 4

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Doctor, Clinic, Phone Numbers

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**591-1-1-.08 Children's Records****Not Met****Finding**

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that the doctors telephone number was not documented on one of five files.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 4/19/2017**

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**591-1-1-.23 Parental Authorization****Met****Comment**

Parent Authorizations Obtained/Completed

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Observation-Clean and Well Maintained

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observations that there were two holes in the carpet covering the stairs on the preschool playground. The holes are a potential tripping hazard.

**POI (Plan of Improvement)**

The director placed an order with maintenance to have the carpet repaired during the visit.

**Correction Deadline: 5/1/2017**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 12/1/2016****Corrected on 4/18/2017**

**.17(7)(a-d) - The previous citation has been corrected. The staff and children were observed to wash their hands as required.**

591-1-1-.20 Medications(CR) Met

**Comment**

Observed-Complete Documentation

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures Met

**Comment**

591-1-1-.21(3) - Observed documentation of drills.

**Correction Deadline: 4/23/2017**

**Safety**

591-1-1-.05 Animals Met

**Comment**

Animals Clean/Appropriately Caged

591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) Met

**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Cots and cribs observed to be in good condition.

**Staff Records**

591-1-1-.09 Criminal Records Check(CR) Met

**Comment**

Criminal Records Check complete

591-1-1-.14 First Aid & CPR Met

**Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training Met

**Comment**

Observed - Documentation Of Training

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision