



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/17/2017 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:15 PM

CCLC-38845

Ahava Early Learning Center

600 Peachtree Battle Avenue Atlanta, GA 30327 Fulton County
 (404) 900-9411 beth@ahavalearning.org

Regional Consultant

Margarita Collier
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 margarita.collier@dec.al.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/17/2017	Licensing Study	Good Standing	
11/01/2016	Monitoring Visit	Good Standing	
05/03/2016	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds and Three Year Olds	2	6	C	17	C	NA	NA	Free Play
Main	B	Infants and One Year Olds	2	5	C	16	C	NA	NA	Free Play, Floor Play
Main	C	One Year Olds and Two Year Olds	2	5	C	21	C	NA	NA	Free Play
Main	D	Three Year Olds and Four Year Olds	2	9	C	21	C	NA	NA	Outside
Main	E		0	0	C	21	C	NA	NA	Not In Use
Main	F		0	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 100					Total Capacity @25 sq. ft.: 0		Building capacity limited by Centers Request			
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	115	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on November 1, 2016.

Consultant discussed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: Developed This Date 04/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Beth Helmey, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Continue to monitor the toys and equipment for normal wear and tear.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1 Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing,.08(1)(b)-Work Address Missing

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(c)-Address of Release Person Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing,.08(1)(b)-Work Address Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(c)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing,.08(1)(b)-Work Address Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on consultant's review of children's files five of five children's files did not have documentation of the parents' work addresses and the release to persons' addresses.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/17/2017

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please ensure that staff members store hazardous items in a locked container and/or cabinet inaccessible by the children receiving care.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant's observation of the center's playground area mushrooms were observed to be growing on the sides of the tree stumps on the back right middle side of the playground between the two wooden houses.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will remove the mushrooms from the tree stumps.

Correction Deadline: 4/17/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

Please ensure that the infant bottles are labeled with their first and last name.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

Consultant discussed medication procedures with the director on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant observed complete documentation of fire and tornado drills for the year 2016, January 2017, February 2017, March 2017, and April 2017.

Correction Deadline: 4/22/2017

591-1-1-.27 Posted Notices

Met

Comment

Observed-All Notices Posted

591-1-1-.29 Required Reporting

Met

Comment

Thank You for Reporting as Required

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

Consultant discussed SIDS and safe sleeping practices with the director on this date.

Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant reviewed 12 staff files on this date. Consultant observed 12 of 12 staff files to have evidence of a current satisfactory determination letter on file.

Comment

The director provided one file for a staff member hired since the previous visit was conducted on November 1, 2016. Consultant observed one of one newly hired staff member to have evidence of a current satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Consultant observed the center to have a complete first aid kit on this date.

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

Please ensure that all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR training for their files. The health and safety orientation training does not replace the required basic six-clock hours of first year training for newly hired staff members. Newly hired staff members will need to complete the health and safety orientation training, in addition to two-clock hours in child abuse training and four-clock hours in basic hygiene, cleanliness, illness disposition, illness detection, illness prevention, and childhood injury prevention.

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of staff files three of four lead teachers did not have evidence of their credentials to verify that they met the minimum academic requirements.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 4/17/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff