



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/17/2017 **VisitType:** Monitoring Visit **Arrival:** 4:00 PM **Departure:** 5:30 PM

CCLC-28965

YMCA PrimeTime @ Westside Elementary

2470 James Road Valdosta, GA 31601 Lowndes County
 (229) 245-2289 rgaytan@valdostaymca.com

Regional Consultant

Rena Keene

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rena.keene@decal.ga.gov

Mailing Address

P.O. Box 1301
 Valdosta, GA 31603

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/17/2017	Monitoring Visit	Good Standing	
12/13/2016	Licensing Study	Good Standing	
12/13/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - lunchroom	Five Year Olds and Six Year Olds and Over	7	36	C	140	C	NA	NA	Homework, Free Play, Centers
Main	Rm B		0	0	C	53	C	74	C	
Main	Rm C		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 221			Total Capacity @25 sq. ft.: 242							
Total # Children this Date: 36			Total Capacity @25 sq. ft.: 242							

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of today's visit was to conduct a Monitoring Visit and follow up on previously cited rule violations.

Site director was asked to review the records of any new staff and three files were designated for review as staff hired since last visit.

Plan of Improvement: Developed This Date 04/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ethlene Hayes, Program Official

Date

Rena Keene, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines - Snack posted was Cheez-It's and Milk.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

No children enrolled who require diapering.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Discussed Hand Washing at appropriate times.

591-1-1-.20 Medications(CR)	Technical Assistance
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Technical Assistance

Discussed-Documentation/Procedures. Three children have epi-pens who are enrolled at the center. Please be sure that parental authorizations clearly state expectations for its use.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

School Age Children only - After school hours

	Staff Records
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591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Site director advised that there had been three staff hired since last visit. All criminal background records were completed and satisfactory letters on file as required.

Correction Deadline: 12/13/2016

Corrected on 4/17/2017

.09(1)(c) - Complete satisfactory background clearance letters were observed to be on file for all staff as required.

591-1-1-.33 Staff Training	Met
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Correction Deadline: 1/12/2017

Corrected on 4/17/2017

.33(4) - Staff training was observed to have been completed as required for all staff.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision