



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/12/2018 **VisitType:** Licensing Study

**Arrival:** 10:50 AM

**Departure:** 12:45 PM

**FR-000005445**

**Harris, Carla J**

1622 SADDLEBROOK DRIVE Rocky Face, GA 30740 Whitfield County  
(706) 280-6858 Carla.j.harris1988@gmail.com

**Mailing Address**

1622 SADDLEBROOK DRIVE  
ROCKY FACE, GA 30740

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

**Quality Rated:** No

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2018	Licensing Study	Good Standing	
08/24/2017	Monitoring Visit	Good Standing	
05/09/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	2	1	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	7	0	1	0
Total Under 18 Years	7				

Children Present: 7

Total Children: 8

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

**Comments**

Follow up to the previous Monitoring Visit that was conducted on August 24, 2017 was completed on this date.

The provider does not do the two hours of additional care.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Carla Harris, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**Comment**

Equipment was observed to be secured on this date.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed infant sleep requirements with the Provider.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

### Children's Records

**290-2-3-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent authorizations obtained/completed.

### Facility

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<b>290-2-3-.11 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Correction Deadline: 9/3/2017**

**Corrected on 4/12/2018**

**.11(2)(a) - Emergency plans were updated as required.**

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<b>290-2-3-.13 Physical Plant-Structural/Mechanical(CR)</b>	<b>Met</b>
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**Comment**

The Home appears clean and free from hazards.

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<b>290-2-3-.13 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

The outside area appears clean and well maintained.

<b>Food Service</b>
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<b>290-2-3-.10 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

<b>Health and Hygiene</b>
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<b>290-2-3-.11 Children's Health and Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of hand washing requirements.

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<b>290-2-3-.11 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>290-2-3-.11 Medications(CR)</b>	<b>N/A</b>
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**Comment**

The provider does not administer medication.

<b>Licensure</b>
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<b>290-2-3-.04 Application Requirements(CR)</b>	<b>Met</b>
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**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline****290-2-3-.11 Animals****Met****Comment**

Appropriate vaccination records were available on this date.

**290-2-3-.11 Discipline(CR)****Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

**290-2-3-.11 First Aid Kit****Met****Comment**

Complete kit observed in the Family Child Care Learning Home

**290-2-3-.11 Transportation(CR)****N/A****Comment**

The provider does not provide routine transportation.

**Staff Records****290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete for provider and spouse.

**290-2-3-.07 First Aid & CPR****Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

**290-2-3-.08 Staff Training****Met**

**Correction Deadline: 5/9/2017**

**Corrected on 4/12/2018**

**.08(6) - Observed completed training for the 2017 year.**

**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.