



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/12/2018 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 3:15 PM

CCLC-744

Old Peachtree Academy

1195 Old Peachtree Rd. Lawrenceville, GA 30043 Gwinnett County
 (770) 676-6759 lknape@icloud.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/12/2018	Monitoring Visit	Good Standing	
11/06/2017	Complaint Investigation Follow Up	Good Standing	
11/06/2017	Complaint Closure	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	11	C	20	C	NA	NA	Floor Play,Nap
Main	1R	Three Year Olds and Four Year Olds	2	14	C	42	C	NA	NA	Lunch
Main	2L	One Year Olds	1	8	C	19	C	NA	NA	Lunch
Main	2R	Three Year Olds	2	23	C	47	C	NA	NA	Circle Time,Transitioning,Lunch
Main	3L	One Year Olds and Two Year Olds	2	15	C	21	C	NA	NA	Lunch,Transitioning
Main	3R	PreK	2	22	C	28	C	NA	NA	Outside
Main	BL	Two Year Olds and Three Year Olds	2	16	C	28	C	NA	NA	Transitioning,Lunch
Main	BR	PreK	2	16	C	30	C	NA	NA	Outside
Main	Middle	PreK	2	20	C	27	C	NA	NA	Transitioning,Outside
Total Capacity @35 sq. ft.: 262						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 145						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	34	C
Main	B	80	C
Main	C	199	C

Comments

The provider will review the July 1, 2017 DECAL rules and regulation handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Lara Knape, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 4/12/2018 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 3:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation class BR both restrooms exhaust fans were not operating on this date.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 5/12/2018

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Technical Assistance**

The consultant discussed with the provider to ensure staff bags and purses are inaccessible to the children in the unlocked storage closets.

Correction Deadline: 4/12/2018

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

The consultant discussed with the director to monitor the swing hooks on playground A and C for rust that is beginning to show around the top hooks.

Correction Deadline: 4/22/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant provided a copy of the updated emergency drill form to ensure the lockdown drill and emergency plans are reviewed every six months.

Correction Deadline: 4/17/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

The consultant discussed with the provider to ensure all Vehicle Emergency forms are located on the bus during Field trips for the Pre-k children enrolled.

Correction Deadline: 4/13/2018

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 26****Records with Missing/Incomplete Components: 7**

Staff # 1	Not Met
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Date of Hire: 08/07/2006

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 6	Not Met
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Date of Hire: 08/02/2006

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 8	Not Met
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Date of Hire: 08/20/2015

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 9	Not Met
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Date of Hire: 11/11/2013

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 10	Not Met
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Date of Hire: 03/23/2015

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 12	Not Met
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Date of Hire: 03/18/2004

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 17	Not Met
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Date of Hire: 09/08/2003

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records seven staff did not have health and safety training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The consultant provided a copy of the online health and safety training available with PSU.

Correction Deadline: 5/12/2018

591-1-1-.31 Staff(CR) **Not Met**

Finding

591-1-1-.31(2)(b)1 requires teachers/lead caregivers to be at least 18 years of age. It was determined based on review of records class 1L does not have a lead teacher with the credentials assigned on this date.

POI (Plan of Improvement)

The Director will immediately place qualified staff to supervise the children in care and any teenage helpers and will never leave anyone under 18 years of age alone with children.

Correction Deadline: 4/12/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.