



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/12/2017 **VisitType:** Monitoring Visit **Arrival:** 11:30 AM **Departure:** 2:35 PM

CCLC-30494

Tree Planted By the Stream (TPS) Preschool/Afterschool

3205 Pleasant Hill Road Duluth, GA 30096 Gwinnett County
(678) 387-8785 tpspreschool@yahoo.com

Mailing Address
Same

Regional Consultant

Leslie Pettis
Phone: (770) 357-7022
Fax: (770) 357-7021
leslie.pettis@dec.al.ga.gov
Joint with: Bridget Johnson

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2017	Monitoring Visit	Good Standing	
11/28/2016	Licensing Study	Good Standing	
05/03/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1R	Three Year Olds and Four Year Olds	2	11	C	12	C	NA	NA	Outside	
Main	2R	Three Year Olds and Four Year Olds	2	11	C	12	C	NA	NA	Outside	
Main	3R		0	0	C	12	C	NA	NA		
Main	4R		0	0	C	12	C	NA	NA		
Main	5R	Two Year Olds and Three Year Olds	2	10	C	12	C	NA	NA	Lunch	
Main	6R	Two Year Olds and Three Year Olds	2	13	C	12	NC	NA	NA	Lunch	
Total Capacity @35 sq. ft.:					72	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 45			Total Capacity @35 sq. ft.:			72	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a Monitoring Visit and follow up from previous visit conducted on November 28, 2016.

Plan of Improvement: Developed This Date 04/12/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yonjoo June Chung, Program Official

Date

Leslie Pettis, Consultant

Date

Bridget Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 12/5/2016

Corrected on 4/12/2017

.03(2) - Previous citation corrected in that consultant observed posted lesson plans in all of the classrooms that were being utilized.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 12/8/2016

Corrected on 4/12/2017

.08(g) - Previous citation corrected in that the local health department conducts a yearly audit of immunizations.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

591-1-1-.06(4) - Director provided documentation stating that the center has silent ventilation.

Correction Deadline: 5/12/2017

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 12/8/2016

Corrected on 4/12/2017

.26(7) - Previous citation corrected in that consultant observed more than six inches of resilient surface on the outdoor play area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children enrolled that require diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 12/3/2016

Corrected on 4/12/2017

.21(3) - Previous citation corrected in that the Center has conducted monthly fire drills, consecutively, with no months missed since 2014.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

Observed-Complete Documentation

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on a review of records that the director did not have evidence that she participated in transportation training before providing routine transportation to children in the center.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training. Director stated that she will be complete the transportation training as soon as possible.

Correction Deadline: 4/26/2017

Recited on 4/12/2017

Correction Deadline: 12/5/2016

Corrected on 4/12/2017

.36(4)(a) - Previous citation corrected in that the center did have a current annual vehicle safety inspection from December 2016 on file.

Technical Assistance

591-1-1-.36(7)(c)2. - Consultant observed blank spaces on the load/unload portion of the transportation checklist form during a field trip conducted on October 8, 2016.

Correction Deadline: 4/13/2017

Correction Deadline: 11/29/2016

Corrected on 4/12/2017

.36(7)(c)5. - Correction in previous citation in that Director was able to provide transportation records within this year.

Sleeping & Resting Equipment

Comment

Correct number of mats; disinfecting discussed

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 3

Staff # 9

Not Met

Date of Hire: 08/07/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 08/01/2010

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 13

Not Met

Date of Hire: 08/07/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Comment

Consultant checked background checks for 11 of 11 staff on this date.

Correction Deadline: 4/12/2017

Recited on 1/1/0001

Corrected on 4/12/2017

.09(1)(a) - Previous citation corrected in that citation is listed under .09(1)(e).

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that three staff members did not have a satisfactory determination letter on file.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 4/12/2017

591-1-1-.33 Staff Training

Met

Correction Deadline: 12/28/2016

Corrected on 4/12/2017

.33(3) - Previous citation corrected in that food is prepared off site by a local catering company.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Adequate Supervision

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff