



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/11/2017 **VisitType:** Monitoring Visit **Arrival:** 2:35 PM **Departure:** 4:45 PM

CCLC-3280

ODOM PRIMETIME

2902 SARDIS CHURCH ROAD Moultrie, GA 31768 Colquitt County
 (229) 324-3313 kbrogdon@moultrieymca.org

Regional Consultant

Rena Keene
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Mailing Address

601 26TH AVENUE SE
 MOULTRIE, GA 31768

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/11/2017	Monitoring Visit	Good Standing	
12/12/2016	Licensing Study	Good Standing	
03/21/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bld 1	Homework Room	Five Year Olds and Six Year Olds and Over and PreK	2	24	C	20	NC	NA	NA	Transitioning,Ce nters,Homework
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 61			Building capacity limited by Insufficient Toilets/Sinks				
Main	Art room		0	0	C	21	C	30	C	
Main	Cafeteria		0	0	C	61	C	NA	NA	
Main	gym		0	0	C	127	C	NA	NA	
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 61			Building capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 24		Total Capacity @35 sq. ft.: 261			Total Capacity @25 sq. ft.: 61					

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on previously cited rule violations. One new employee had been hired at the site since last visit and a Satisfactory Criminal Background Check was verified for this employee.

The need for an Amendment to the current licesne was discussed with site director. The area being used for children's activities was not shown to be the same as the licensed space shows.

Plan of Improvement: Developed This Date 04/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tanya Wilson, Program Official

Date

Rena Keene, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on consultant's observation that dangerous materials were accessible to the children. While the children were gathered in the gym prior to moving to the media center, an aerosol can of disinfectant and a product labeled, "Vomit Control", was placed on a table close to the entrance to the gym and where the project board holding the posted notices was placed. Both products had warnings on their labels to keep out of the reach of children.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will ensure that hazardous chemicals and other products are stored where they are not within the reach of children.

Correction Deadline: 4/11/2017

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on consultant's observation that the gym where children gather prior to going to the cafeteria was not clean enough for the children to have activities in the area. Dust from construction that is in progress at the school covered the gym floor and posed a safety hazard for the children. Although the children were gathered at the edge of the gym, the dust was heavy enough to cause respiratory problems for children who are vulnerable.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center site director will make arrangements to use an area other than the gym until construction is completed and the dust is not excessive and accessible to the children.

Correction Deadline: 4/11/2017

591-1-1-.25 Physical Plant-Structural/Mechanical

Technical Assistance

Technical Assistance

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. Based on consultant's observation, the media center was in use for children's activities. Staff stated that children are regularly maintained in the cafeteria after gathering in the gym, however, the children were unable to go directly to this area during visit due to a faculty meeting being held in the cafeteria. The room measurements show that the other licensed area other than the cafeteria is the Art Room, but current staff have no knowledge of an Art Room being used for children's activities. A school staff member stated that she was unaware of an Art Room at the school. Consultant will research the licensed areas to determine if an Amendment Application needs to be submitted for the use of another room.

Correction Deadline: 4/11/2017

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1.26(1)(a) requires that a Center with a licensed capacity of 19 or more children have ready access to an outdoor play area minimally one hundred square feet times one-third of the licensed capacity. Based on staff statements, the center does not currently have an outdoor play area available to the program. Consultant will research the area that was licensed for outdoor play and determine if an Application for Amendment to the current license should be filed.

POI (Plan of Improvement)

To ensure the adequacy of outdoor play space, the center will arrange to have an area available for outdoor play.

Correction Deadline: 5/11/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines - Snack served during visit included pretzels and orange juice.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled who require diapering - school age children only.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon reentering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. It was determined based on the consultant's observation that children did not wash their hands prior to being served their snack. Prior to moving from the media center to the cafeteria, staff had stated that hands are routinely washed after being taken to the bathroom, however, the children were observed to have their snacks without first having gone to the bathroom and washing hands.

POI (Plan of Improvement)

To ensure proper handwashing by children, the center will train staff on hand washing procedures.

Correction Deadline: 4/11/2017

Recited on 4/11/2017

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures - Site director stated that medications are not administered at the center.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on a review of the Fire/Tornado Drill Documentation Form and staff statements that monthly fire drills and other emergency drills were not being conducted as required. No emergency drill had been documented since last visit.

POI (Plan of Improvement)

The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Correction Deadline: 4/18/2017**Recited on 4/11/2017**

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

Reminder-Voice Tone in Redirecting: During visit one employee was observed to speak in a harsh manner to a child in response to assisting him with a computer activity. The child was told to "sit down" and did not demonstrate patience in redirecting the child. Please ensure that all staff are familiar with appropriate discipline methods.

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

No nap time required - school age children only for after school hours.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

Comment

One staff had been hired since last visit to work at this center. The staff was transferred from Moultrie YMCA Child Care Center within one year of the CRC Satisfactory approval date of August 3, 2021 and meets the portability requirement.

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. Based on a review of staff records and staff statements, the center did not have documentation to show that all staff had completed orientation. One employee, who was transferred from another facility that is under the same governance as this program did not have documentation of orientation on file to show that the staff had received orientation for her current position. The orientation form on file is dated August 4, 2016, and the employee stated that she could not remember the exact date that she was transferred to this site, but that it has been since January 1, 2017. The employee's estimate of the date she started work at the current facility was within the past two months.

POI (Plan of Improvement)

The center will ensure that documentation of orientation is on file.

Correction Deadline: 4/11/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision