



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/10/2017    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:00 PM

**CCLC-25744**

**Smyrna Bilingual Academy**

686 Windy Hill Road Smyrna, GA 30080 Cobb County  
 (770) 438-1892 tamishayoung8@gmail.com

**Regional Consultant**

Courtney Moody  
 Phone: (800) 796-7861  
 Fax: (800) 798-6764  
 courtney.moody@dec.al.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/10/2017	Licensing Study	Good Standing	
11/22/2016	Monitoring Visit	Good Standing	
04/20/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st R	Two Year Olds	1	7	C	12	C	NA	NA	Transitioning
Main	2nd R	Three Year Olds and Four Year Olds	1	14	C	20	C	28	C	Centers
Main	Front L	Infants and One Year Olds and Two Year Olds	2	10	C	16	C	NA	NA	Nap, Floor Play
			Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 56				
Total # Children this Date: 31			Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 56				

Building	Playground	Playground Occupancy	Playground Compliance
Main	infant/ toddler playground	6	C
Main	Older Playground	39	C

**Comments**

Plan of Improvement: Developed This Date 04/10/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
---	--



**Sign up Today!**

[www.qualityrated.decal.ga.gov](http://www.qualityrated.decal.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

NOEMI ROSA, Program Official

Date

---

Courtney Moody, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/10/2017    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:00 PM

**CCLC-25744**

**Smyrna Bilingual Academy**

686 Windy Hill Road Smyrna, GA 30080 Cobb County  
(770) 438-1892 tamishayoung8@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Courtney Moody

Phone: (800) 796-7861

Fax: (800) 798-6764

courtney.moody@decal.ga.gov

The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 11/22/2016**

**Corrected on 4/10/2017**

**Previous citation observed corrected. The rear wooden fence was replaced.**

#### Food Service

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Menu Meets USDA Guidelines

---

**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(5) makes the following requirements for the storage of food and kitchen items: 1) there must be a designated space for storage; 2) area must be kept clean and free of accumulated dust, dirt, food particles and grease deposits; 3) containers of food must be stored above the floor on clean surfaces protected from splash and other contamination; 4) containers for food other than the original container/package must be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents; and 5) cleaning materials must be stored separately from food. It was determined based on observation that the center did not meet this requirement in that a bag of grits and a bag of sugar was observed opened and was not stored in an air-tight container.

**POI (Plan of Improvement)**

To ensure proper storage, the center will ensure that containers for food other than the original container/package must be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents.

**Correction Deadline: 4/10/2017**

---

<b>Health and Hygiene</b>
---------------------------

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

Diapering requirements discussed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff stated proper knowledge.

**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 11/22/2016****Corrected on 4/10/2017**

.20(3) - Previous citation corrected. Per director, the center no longer dispense medication.

---

<b>Policies and Procedures</b>
--------------------------------

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Emergency drills were observed current.

**Correction Deadline: 4/15/2017**

---

<b>Safety</b>
---------------

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)****N/A****Comment**

No Routine Transportation Provided

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

#### Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that two mats in the first right classroom and three mats in the second right classroom were not in good repair in that the mats were observed to be torn with foam exposed.

#### POI (Plan of Improvement)

The center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair.

**Correction Deadline: 4/11/2017**

## Staff Records

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/18/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

Date of Hire: 02/24/2016

"Missing/Incomplete Components"

.33(3)-1st Yr. Training - 10 hrs.

Staff # 8

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

### 591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

#### Technical Assistance

Please ensure to submit fingerprint application to the department after the staff members submit fingerprints.

### 591-1-1-.14 First Aid & CPR

Met

#### Comment

Observed-50% Certified First Aid & CPR

#### Comment

Observed-Center Kits Complete

### 591-1-1-.33 Staff Training

Not Met

#### Comment

Health/Safety training reminder

**Finding**

591-1-1-.33(3) requires all staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. It was determined based on review of records that one staff member hired in February 2016 did not have evidence of completing 10 clock hours of training within the first year.

**POI (Plan of Improvement)**

The center will plan and schedule training and follow up to ensure that direct care staff complete the required training.

**Correction Deadline: 5/10/2017**

**Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that two staff members did not have evidence of completing 10 clock hours of annual ongoing training for the 2016 calendar year.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

**Correction Deadline: 5/10/2017**

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Observed-Direct Supervision/Attentive Staff