



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/9/2018      **VisitType:** Technical Assistance      **Arrival:** 10:00 AM      **Departure:** 11:15 AM

**CCLC-11080**

**First Steps At Elberton**

1638 Washington Highway Elberton, GA 30635 Elbert County  
 (706) 283-4820 tony\_mills@att.net

**Regional Consultant**

Jana Albertson  
 Phone: (706) 256-9200  
 Fax: (706) 256-9199  
 jana.albertson@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>		
09/25/2017	Complaint Investigation & Monitoring Visit	Good Standing
09/25/2017	Complaint Closure	Good Standing
09/28/2016	Licensing Study	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L		0	0		15	C	NA	NA	
Main	B-1R		0	0		6	C	NA	NA	
Main	C-2R		0	0		14	C	NA	NA	
Main	D-back		0	0		15	C	NA	NA	
Total Capacity @35 sq. ft.: 50					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	115	C

**Comments**

This visit was to conduct a scheduled TA Visit. TA Consultant, director and assistant director discussed the progress made on the goal set at the previous TA Visit. Facility is progressing well.

Scheduled next TA Visit for 5-14-18 at 10:00 am.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Michelle Mills, Program Official

Date

Jana Albertson, Consultant

Date



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<b>Facility</b>
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**Rule:** 591-1-1-.25(11)Flooring

**Plan of Improvement:** Director will monitor facility on a weely basis beginning 4-9-18 to ensure flooring is tight and smooth.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	Director will cut raveling threads on rug in school age classroom to eliminate the tripping hazard it poses by 4-9-18.	Director	04/09/2018	Developed			

**Rule:** 591-1-1-.25(3)Clean, free of debris, good repair

**Plan of Improvement:** Director will monitor facility on a weekly basis to ensure it is clean, free from debris and repairs beginning 2-12-18.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	Director will pull up the broken window blind on the window closest to the air hockey table in the school age classroom to make it inaccessible to children until it can be replaced by 2-12-18.	Director	02/12/2018	Completed	04/09/2018	4-9-18 Broken window blind has been replaced.	04/09/2018

**Rule:** 591-1-1-.26(6)Equipment-outdoor

**Plan of Improvement:** Director will monitor playground equipment on a weekly basis for any hazards beginning 4-9-18.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	Director will have swing chains spray painted to eliminate the rusting by 4-13-18.	Director	04/13/2018	Developed			

**Rule:** 591-1-1-.26(8)Fall Zones and Surfacing

**Plan of Improvement:** Director will monitor resilient surfacing within fall zones of playground equipment on a weekly basis beginning 4-9-18.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	Director will fluff and redistribute resilient surfacing within the fall zones of the playground equipment to ensure required depth is maintained by 4-13-18 or as weather permits.	Director	04/13/2018	Developed			