



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/7/2017      **VisitType:** Monitoring Visit      **Arrival:** 12:00 PM      **Departure:** 2:50 PM

**CCLC-35507**

**A World of Knowledge Preschool & Academy**

2769 Donald Lee Hollowell Pkwy NW, Suite C Atlanta, GA 30318 Fulton County  
(404) 794-4024 lstephens72@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Margarita Collier  
Phone: (770) 342-7934  
Fax: (678) 891-5989  
margarita.collier@decals.ga.gov

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 04/07/2017                         | Monitoring Visit | Good Standing |  |
| 10/05/2016                         | Licensing Study  | Good Standing |  |
| 01/14/2016                         | Monitoring Visit | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room     | Age Group                                   | Staff                          | Children | NC/C                           | Max 35 SF.                    | 35 SF. Comp.                  | Max 25 SF. | 25 SF. Comp. | Notes      |
|--------------------------------|----------|---|--------------------------------|----------|--------------------------------|-------------------------------|-------------------------------|------------|--------------|------------|
| Main                           | A: 1L    | Three Year Olds and Four Year Olds          | 1                              | 5        | C                              | 15                            | C                             | NA         | NA           | Nap        |
| Main                           | B: 2L    |   | 0                              | 0        | C                              | 22                            | C                             | NA         | NA           | Not In Use |
| Main                           | C: Right | Infants and One Year Olds and Two Year Olds | 1                              | 7        | NC                             | 19                            | C                             | NA         | NA           | Nap        |
|                                |          |   |                                |          | Total Capacity @35 sq. ft.: 56 |                               | Total Capacity @25 sq. ft.: 0 |            |              |            |
| Total # Children this Date: 12 |          |   | Total Capacity @35 sq. ft.: 56 |          |                                | Total Capacity @25 sq. ft.: 0 |                               |            |              |            |

| Building | Playground             | Playground Occupancy | Playground Compliance |
|----------|------------------------|----------------------|-----------------------|
| Main     | PG A 3-11 Years        | 23                   | C                     |
| Main     | PG: B- 6 weeks-2 Years | 8                    | C                     |

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on October 5, 2016.

Consultant reviewed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: To Be Submitted 04/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Jacquetta Johnson, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Margarita Collier, Consultant

\_\_\_\_\_  
Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

|                                 |
|---------------------------------|
| <b>Activities and Equipment</b> |
|---------------------------------|

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Please continue to monitor equipment and toys for normal wear and tear.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined based on consultant's observation there was no resilient surface around the fall zones of the four large sliding structures located on playground A.

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**Correction Deadline: 4/17/2017**

**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant's observation of the center's playground areas a potential tripping hazard existed in that a white plumbing pipe was observed to be exposed on the front right side of playground A and playground B. It was further determined based on consultant's observation of the center's playground areas a potential tripping hazard existed in that exposed tree roots and black piping were observed on the back left side of playground A adjacent to the small purple and brown sliding equipment. Consultant also observed a potential tripping hazard in that exposed black tarp was observed on the back right side of the playground behind the "Kangaroo Climber," exposed tree roots were observed on the back right side of the playground next to the "Kangaroo Climber, and red insects were observed to be crawling throughout the red, green, and brown playhouse on the back left side of the playground.

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**Correction Deadline: 4/7/2017**

Recited on 4/7/2017

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
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|--|------------|
| <b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b> | <b>Met</b> |
|--|------------|

**Comment**

Staff Stated Proper Knowledge

|                                |            |
|--------------------------------|------------|
| <b>591-1-1-.17 Hygiene(CR)</b> | <b>Met</b> |
|--------------------------------|------------|

**Comment**

Staff stated proper handwashing procedures for children and staff members.

|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.20 Medications(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Per director the center does not administer any medications at this time.

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|---------------|
| <b>Safety</b> |
|---------------|

|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Observed-Discussion/Redirection

|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.13 Field Trips(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

No Field Trips at This Time

|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

No Routine Transportation Provided

|   |
|---|
| <b>Sleeping &amp; Resting Equipment</b> |
|---|

**Technical Assistance**

Consultant discussed SIDS and safe-sleeping practices with the director on this date.

**Comment**

Observed-Pleasant Naptime Environment

|  |                      |
|--|----------------------|
|  | <b>Staff Records</b> |
|--|----------------------|

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 4**

Staff # 1 Not Met

Date of Hire: 07/01/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3 Not Met

Date of Hire: 07/06/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 07/27/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 08/01/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

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**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Comment**

Consultant reviewed five staff files on this date. Consultant observed three of five staff members to have evidence of a current satisfactory determination letter on file and two of five staff members to have a satisfactory local criminal records check on file.

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**Comment**

Per director the center has not had any new hires since the previous visit was conducted on October 5, 2016.

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**Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on consultant's review of staff files two of five staff members did not have evidence of a current satisfactory determination letter on file. Consultant observed one of five staff members to have a date of hire documented for July 17, 2013 and a satisfactory local criminal records check dated for July 31, 2013. Consultant also observed one of five staff members to have a date of hire documented for July 6, 2013 and a satisfactory local criminal records check dated for July 16, 2013. At the time of the consultant's visit two of five staff members began the criminal records check application process and has scheduled a fingerprinting appointment for April 8, 2017. A one-day letter was left on this date.

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**Correction Deadline: 4/7/2017**

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**591-1-1-.33 Staff Training**

**Not Met**

**Technical Assistance**

Please ensure that all newly hired staff members complete the health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR training for their files. The health and safety orientation training does not replace the required basic six-clock hours of first year training for newly hired staff members. Newly hired staff members will need to complete the health and safety orientation training, in addition to two-clock hours of child abuse training and four-clock hours in basic hygiene, cleanliness, illness disposition, illness detection, illness prevention, and childhood injury prevention.

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**Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on consultant's review of staff files three of five staff members completed less than 10 hours of the required annual training for the year 2016.

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**Correction Deadline: 5/7/2017**

**Recited on 4/7/2017**

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|---------------------------------|
| <b>Staffing and Supervision</b> |
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(5) permits the doubling of Staff:child ratios for children three years old and older during day-time rest or sleeping periods provided there is one Staff person in each room directly supervising children and all other required Staff are in the center and available. It was determined based on consultant's observation there was not enough staff in the center during nap time. Consultant observed a ratio of 1:7 in classroom C:Right during naptime.

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**Correction Deadline: 4/7/2017**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff