



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/6/2017    **VisitType:** Licensing Study    **Arrival:** 10:10 AM    **Departure:** 12:25 PM

**CCLC-39092**

**G. R. Lighthouse Learning Center**

18360 Hwy 80 Jeffersonville, GA 31044 Twiggs County  
 (478) 973-1860 sandra\_flowers@aol.com

**Regional Consultant**

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/06/2017	Licensing Study	Good Standing	
11/04/2016	Monitoring Visit	Good Standing	
06/08/2016	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	1	5	C	5	C	NA	NA	Free Play, Nap, Floor Play
Main	B		0	0	C	5	C	NA	NA	
Main	C	Three Year Olds and Six Year Olds and Over	1	4	C	12	C	17	C	Lunch, TV, Transitioning, Circle Time
Total Capacity @35 sq. ft.: 22					Total Capacity @25 sq. ft.: 27					
Total # Children this Date: 9			Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 27				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

**Comments**

Plan of Improvement: Developed This Date 04/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sandra Flowers, Program Official

Date

Sondra Paster, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the infant through one-year-old classroom was observed to be without updated lesson plans on this date.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 4/6/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed-Add to Enhance Variety to the infant classroom

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Observation-Clean and Well Maintained

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 11/4/2016**

**Corrected on 4/6/2017**

The consultant observed no staff bag's to be accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Observation-Clean/Good Repair

**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines as the consultant observed peanut butter and Jelly Sandwich, beans, apples and milk being served for lunch on this date.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Observed Clean/Well Organized

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)** **Not Met**

**Comment**

The director stated that medication is not given at the center.

**Finding**

591-1-1-.20(4) requires the Center to keep medication in a locked cabinet or container that is not accessible to children and stored separate from cleaning chemicals, supplies or poisons. Medication requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that prescription liquid syrup (Brumfed) and Motrin were observed in a child's diaper bag that was accessible to children in the three-year-old to school-age classroom. The consultant further observed Tylenol and A&D Ointment to be in a child's diaper bag sitting on the table in the infant to one-year-old classroom.

**POI (Plan of Improvement)**

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

**Correction Deadline: 4/6/2017**

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

The consultant emailed the director an example of the emergency response plan from the [www.decal.ga.gov](http://www.decal.ga.gov) website which shows the new requirements for Child Care Learning Centers emergency plans. The director will ensure that the center's emergency plan reflects the required changes displayed in the example.

**Correction Deadline: 4/11/2017**

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed-Reporting Requirements

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Correct number of mats; disinfecting discussed

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Technical Assistance**

The consultant discussed with the director that two cots were observed to have small tears at the beginning stages. The director will ensure that cots are maintained in good repair and replace cots that no longer meet requirements as needed.

**Correction Deadline: 4/7/2017****Staff Records**

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**Records Reviewed: 4****Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

Date of Hire: 05/27/2016

"Missing/Incomplete Components"

.24(c)-Education Experience Missing

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

**Comment**

No new hires

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-100% Certified First Aid & CPR

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**591-1-1-.24 Personnel Records** **Not Met**

**Finding**

591-1-1-.24(c) requires the center to have evidence of education and qualifying work experience applicable to the position of director or employee. It was determined based on observation that lead teacher was observed to be without a high school diploma on this date.

**POI (Plan of Improvement)**

The center will ensure that documentation of education and qualifying work experience is secured and on file.

**Correction Deadline: 4/11/2017**

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Observed - Documentation Of Training

**Comment**

Health/Safety training reminder

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision