



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/4/2019 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 12:30 PM

CCLC-787

White Oak Learning Academy #1

4760 Martin Road Cumming, GA 30041 Forsyth County
 (770) 887-4466 korah@whiteoakacademy.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.ga.gov

Mailing Address

2982 Grizzle Road
 Dawsonville, GA 30534

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/04/2019	Monitoring Visit	Good Standing	
10/18/2018	Licensing Study	Good Standing	
10/11/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L Infants	One Year Olds	2	11	C	19	C	NA	NA	Floor Play, Diapering
Main	1L Infants	One Year Olds	2	11	C	19	C	NA	NA	Floor Play, Diapering
Main	1R Pre K 5	Six Year Olds and Over	1	14	C	32	C	NA	NA	Free Play
Main	1R Pre K 5	Six Year Olds and Over	1	14	C	32	C	NA	NA	Free Play
Main	2L Young Toddlers	Infants	2	8	C	13	C	NA	NA	Floor Play
Main	2L Young Toddlers	Infants	2	8	C	13	C	NA	NA	Floor Play
Main	2R Preschool	Three Year Olds	1	13	C	29	C	NA	NA	Transitioning, Breakfast
Main	2R Preschool 1 & 2	Three Year Olds and Four Year Olds	1	13	C	38	C	NA	NA	Breakfast, Transitioning
Main	3L Older Twos	Two Year Olds	2	6	C	21	C	NA	NA	Floor Play
Main	3L Older Twos	Two Year Olds	2	6	C	21	C	NA	NA	Floor Play
Main	3R-Back Pre K		0	0	C	23	C	NA	NA	
Main	3R-Back Pre K		0	0	C	23	C	NA	NA	
Main	3R-Front Pre K		0	0	C	26	C	NA	NA	
Main	3R-Front Pre K		0	0	C	26	C	NA	NA	
Main	4L-Back Pre K		0	0	C	20	C	NA	NA	
Main	4L-Back Pre K		0	0	C	20	C	NA	NA	
Main	4L-Front Pre K	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	22	NC	21	NC	NA	NA	TV

Main	4L-Front Pre K	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	22	NC	21	NC	NA	NA	TV
Main	Back L Two Year Olds	Two Year Olds	2	11	C	23	C	NA	NA	Free Play
Main	Cafeteria		0	0	C	18	C	NA	NA	
Main	Cafeteria		0	0	C	18	C	NA	NA	
Main	Rear A Young Twos		0	0	C	10	C	NA	NA	
Main	Rear B Older Toddlers	Two Year Olds	2	11	C	15	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 501			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 170			Total Capacity @35 sq. ft.: 509				Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Left Side	31	C
Main	A-Left Side	31	C
Main	B-Rear	203	C
Main	B-Rear	203	C
Main	C-Right side	60	C
Main	C-Right side	60	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: Developed This Date 04/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kora Henry, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Correction Deadline: 10/18/2018

Corrected on 4/4/2019

.25(13) - Previous citation corrected on this date as diaper ointment or other potentially hazardous equipment were not observed to be accessible to children.

Technical Assistance

591-1-1-.25(7) - Consultant discussed with provider to ensure doors to areas not approved for child care, other than the kitchen doors, be latched or locked.

Correction Deadline: 4/4/2019

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to ensure fence gates leading out of the playground are kept closed and staff are aware to closely monitor.

Correction Deadline: 4/4/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge of hand washing.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that one staff member who participates in the transportation of children did not have transportation training as required by the department.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training every two years.

Correction Deadline: 4/11/2019

Recited on 4/4/2019

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the back right seat of bus #4 was ripped exposing foam, accessible to children.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/5/2019

Finding

591-1-1-.36(7)(c) 3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that time vehicle returned to center was not documented during routine transportation on March 29, 2019 from Silver City Elementary.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 4/5/2019

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - Consultant discussed with provider to ensure crib sheets are pulled around all four corners of the mattress to ensure they are tight fitting.

Correction Deadline: 4/4/2019

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that staff: child ratios were not maintained in room "4L-Front Pre K" as one teacher was present with six, four-year- old children, six, five-year- old children and ten, six-year-old children for a total of 22 children.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 4/4/2019

591-1-1-.32 Supervision(CR)**Met****Comment**

Discussed combining children of mixed ages.