



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/4/2017 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:15 PM

CCLC-23078

Twiggs Head Start

12956 Hwy 80 Jeffersonville, GA 31044 Twiggs County
 (478) 945-6955 Isnell.mgcaa@gmail.com

Mailing Address

P.O. Box 513
 Jeffersonville, GA 31044

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@dec.al.ga.gov

Compliance Zone Designation

04/04/2017	Licensing Study	Good Standing
10/04/2016	Monitoring Visit	Good Standing
01/26/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - room 1	PreK	2	8	C	22	C	NA	NA	Centers
Main	B - room 2		0	0	C	19	C	NA	NA	Not In Use
Main	C - room 3	Four Year Olds	2	7	C	20	C	NA	NA	Outside, Lunch
Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 61							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Pldg	52	C

Comments

Plan of Improvement: Developed This Date 04/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kenneth Stephens, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 4/4/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed updated lesson plans throughout the center on this date.

Correction Deadline: 4/4/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Observation-Clean and Well Maintained

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on observation that a storage closet with cleaning supplies and a staff purse was observed to be unlocked in the first left classroom on this date.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will ensure hazards are stored inaccessible to children at all times.

Correction Deadline: 4/4/2017**Technical Assistance**

The consultant discussed loose cords with staff in classrooms one and three on this date. The staff corrected the issues while the consultant was on site. Please ensure that no loose cords are accessible to children.

Correction Deadline: 4/4/2017**Finding**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that a multi-outlet in the third left classroom was observed to be uncovered on this date.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 4/4/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed-Fluff/Redistribute Surface

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that the exposed concrete was observed to be present on the bottom of the back fencing fifth post and the left side fencing post on the outdoor play area while children were present.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the exposed concrete is covered with a non hazardous material or removed from the outdoor play area.

Correction Deadline: 4/4/2017

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Menu Meets USDA Guidelines as the consultant observed nachos with beef, pineapple chunks, salad and milk being served for lunch on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Observed Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

The center does not provide diapering services.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)	Not Evaluated
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Comment

The director stated that no medication had not been given since the consultant's last visit on October 14, 2016.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Technical Assistance
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Technical Assistance

The consultant emailed the director a copy of the emergency response plan example from the www.decal.ga.gov website. The director will ensure that the center's emergency plans meet the new requirements.

Correction Deadline: 4/9/2017

Safety

591-1-1-.05 Animals	N/A
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	N/A
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	N/A
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Correct number of mats; disinfecting discussed

Comment

The center does not provide care to infants.

Staff Records

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal Records Check complete

Comment

No new hires

591-1-1-.14 First Aid & CPR	Met
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Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training	Met
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Comment

Observed - Documentation Of Training

Comment

Health/Safety training reminder

591-1-1-.31 Staff(CR)	Not Met
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Finding

591-1-1-.31(1)(b)2.(i - xiii) requires the Center to ensure the Director meets minimum educational and qualifying work requirements. The Center is required to have verification that the Director of the Center meets minimum requirements. It was determined based on observation that the newly hired center director was observed to be without the required education credentials.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation. The director stated that enrollment for the basic Technical Certificate of Credit program will begin for the Summer 2017 term.

Correction Deadline: 4/4/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Direct Supervision/Attentive Staff