



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 12:55 PM

FR-9900108910

Holmes, Claudia

616 Kellam Road Dublin, GA 31021 Laurens County
 (478) 272-1064 claudia.holmes@att.net

Mailing Address

619 S. Decatur Street
 Dublin, GA 31021

Regional Consultant

Laura Johnson

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Quality Rated: No

Compliance Zone Designation		
04/02/2019	Monitoring Visit	Good Standing
11/01/2018	Licensing Study	Good Standing
02/28/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	2	0	0	0
1 & 2 Years	0	3	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	1	2	0	0	0
Total Under 13 Years	4	9	0	0	0
Total Under 18 Years	4				

Children Present: 4

Total Children: 9

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

The purpose of today's visit is to conduct a monitoring visit.
 The provider stated that she does not provide routine transportation, medications, or swimming activities.
 The provider stated that she is not currently participating with the quality rated program.
 There have been no new hires or residents living in the home since the last visit.

Plan of Improvement: Developed This Date 04/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Claudia Holmes, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

Date: 4/2/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 12:55 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

A variety of equipment and toys were observed.

Correction Deadline: 11/1/2018

Corrected on 4/2/2019

.12(7) - This citation was corrected on this date. The TV was placed and secure as to not present a potential tipping hazard.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10)

Child # 3 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10)

Child # 7

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(4)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one enrollment record was missing if the child had any allergies, special needs, and two children were missing the addresses of whom the child may be released to, and the work address of the parents.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 4/16/2019

Recited on 4/2/2019

Correction Deadline: 11/1/2018

Corrected on 4/2/2019

.08(9) - This citation was corrected on this date, All children present had authorization to show their arrival time.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(2)(f) - The consultant spoke with the provider about ensuring that toilet bowl plungers and mops are stored inaccessible to the children in care.

Correction Deadline: 4/2/2019

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that there were seven bolts protruding longer than the required two threads in length.

POI (Plan of Improvement)

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

Correction Deadline: 4/16/2019

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Correction Deadline: 11/1/2018

Corrected on 4/2/2019

.11(1)(j) - This citation was corrected on this date. Appropriate hand washing was observed during the visit.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) N/A

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) N/A

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training

Met

Correction Deadline: 5/2/2019

Corrected on 4/2/2019

.07(4) - This citation was corrected on this date. The helper provided proof of completing the Health & Safety Orientation training.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.