



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/30/2017    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:45 AM    **Departure:** 12:30 PM

**CCLC-30911**

**AppleGate Academy & Preschool (Jonesboro)**

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County  
 (770) 629-5876 applegateacademy@comcast.net

**Regional Consultant**

Ashley Cunningham  
 Phone: (866) 374-9389  
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 Ashley.Cunningham@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>		
03/30/2017	Complaint Investigation & Monitoring Visit	Good Standing
03/30/2017	Complaint Closure	Good Standing
11/07/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Rm A: 1st Left	Six Year Olds and Over	1	7	C	14	C	NA	NA	Homework	
Main	Rm B: 1st Right	Infants and One Year Olds	1	5	C	12	C	NA	NA	Free Play	
Main	Rm C: 2nd Right	One Year Olds	1	6	C	11	C	NA	NA	Free Play	
Main	Rm D: 2nd Right (inside Rm C)	Infants and One Year Olds	1	8	C	11	C	NA	NA	Free Play	
Main	Rm E: 3rd Right	Two Year Olds	1	11	C	18	C	NA	NA	Free Play	
Main	Rm F: 4th Right	Infants and One Year Olds	2	8	C	15	C	NA	NA	Free Play	
Main	Rm G: 2nd Left	Six Year Olds and Over	1	5	C	21	C	NA	NA	Homework	
Main	Rm H: 3rd Left	Two Year Olds and Three Year Olds	2	15	C	15	C	NA	NA	Free Play	
Main	Rm I: 5th Right	Three Year Olds	3	18	C	20	C	NA	NA	Circle Time	
Main	Rm J: 4th Left	Four Year Olds and Five Year Olds	1	13	C	21	C	NA	NA	Circle Time	
Main	Rm K: 6th Right	PreK	2	21	C	20	NC	NA	NA	Circle Time	
Main	Rm L: 5th Left	Three Year Olds and Four Year Olds	2	18	C	25	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.: 203						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 135						Total Capacity @35 sq. ft.: 203				Total Capacity @25 sq. ft.: 0	


Building	Playground	Playground Occupancy	Playground Compliance
Main	A (4+ Years)	33	C
Main	B (3+ Years)	74	C
Main	C (Infants/Toddlers)	42	C

**Comments**

Information on Health and Stafey was left on this date.he webinar was emailed to the director

Plan of Improvement: Developed This Date 03/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**  
[www.qualityrated.decga.gov](http://www.qualityrated.decga.gov)  
 Any Licensed Program Eligible to Participate  
**Free** Approved Training  
**Free** Technical Assistance  
 Eligible for \$1,000 Materials Mini Grant  
 1, 2, 3 Star Rated Programs Receive Bonus Packages  
 Great Marketing Tool  
 Raises the Bar in Child Care  
 For More Information:  
 Email: [QualityRated@decga.gov](mailto:QualityRated@decga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Shannon Atchison, Program Official	Date	Ashley Cunningham, Consultant	Date
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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 11/7/2016**

**Corrected on 3/30/2017**

**.03(2) - Previous citation corrected in that lesson plans were observed.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 11/7/2016**

**Corrected on 3/30/2017**

**.25(13) - Previous citation corrected in that there were no hazards accessible.**

**Correction Deadline: 12/2/2016**

**Corrected on 3/30/2017**

**.25(3) - Previous citation observed corrected.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed-Fluff/Redistribute Surface

**Comment**

Observation-Clean/Good Repair

### Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 11/7/2016

Corrected on 3/30/2017

.15(2)(a) - Previous citation corrected in that infant bottles were not propped.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

**Comment**

Per the director, medication is not dispensed.

**Safety**

591-1-1-.11 Discipline(CR)

Met

**Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 11/12/2016

Corrected on 3/30/2017

.36(4)(a) - Previous citation corrected in the inspection was completed.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Staff Records**

Records Reviewed: 14

Records with Missing/Incomplete Components: 5

Staff # 1

Not Met

Date of Hire: 08/25/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 7

Not Met

Date of Hire: 01/18/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 11

Not Met

Date of Hire: 08/13/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12

Not Met

Date of Hire: 10/08/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14

Not Met

Date of Hire: 08/08/2011

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Comment**

Director provided one file of new hires since last visit

**Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on observation that all staff did not complete a fingerprint records check.

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

**Correction Deadline: 3/30/2017**

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**591-1-1-.33 Staff Training**

**Technical Assistance**

**Technical Assistance**

591-1-1-.33(2) - Please ensure that all your staff complete their Health and Safety Orientation training by June 30, 2017.

**Correction Deadline: 4/29/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Correction Deadline: 11/7/2016**

**Corrected on 3/30/2017**

**.31(2)(b)2. - Previous citation corrected.**

**Correction Deadline: 11/7/2016**

Corrected on 3/30/2017

.31(2)(b)3.(ii)(I) - (VIII) - Previous citation corrected.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision