



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/30/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:30 PM

CCLC-11077

Goddard School, The

12665 Crabapple Road Alpharetta, GA 30004 Fulton County
 (678) 366-6161 alpharetta2ga@goddardschools.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/30/2017	Licensing Study	Good Standing	
11/10/2016	Monitoring Visit	Good Standing	
04/19/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Front Lobby		0	0	C	8	C	NA	NA	Not In Use
Main	Room 1L-H	Two Year Olds	2	9	C	21	C	NA	NA	Outside
Main	Room 1R-A	Infants	3	10	C	19	C	NA	NA	Diapering, Floor Play, Nap
Main	Room 2L-G	Four Year Olds	1	16	C	21	C	NA	NA	Story
Main	Room 2R-B	One Year Olds	2	7	C	13	C	NA	NA	Circle Time
Main	Room 3L-F	Three Year Olds	2	22	C	22	C	NA	NA	Circle Time
Main	Room 3R-C	One Year Olds and Two Year Olds	2	12	C	13	C	NA	NA	Outside
Main	Room 4R-D	Two Year Olds	2	10	C	15	C	NA	NA	Outside
Main	Room 5R-E	Three Year Olds and Four Year Olds	1	15	C	21	C	NA	NA	Circle Time
					Total Capacity @35 sq. ft.: 153	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 101			Total Capacity @35 sq. ft.: 153			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 03/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Stephanie Didier, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 3/30/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of activities and developmentally appropriate lesson plans were observed.

Correction Deadline: 3/30/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines. Current feeding plans were observed.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Observed current documentation of fire and tornado drills on file.

Correction Deadline: 4/4/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

Comment

Please check vehicle first aid kits to replace items as necessary.

Comment

Vehicles were observed to be in good repair with operable fire extinguishers. Complete documentation of transportation was observed on file.

Sleeping & Resting Equipment

Comment

Safety approved cribs and cots were observed. Staff were observed to follow safe sleep procedures.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 7

Staff # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 4	Not Met
Date of Hire: 01/24/2012	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 5	Not Met
Date of Hire: 10/06/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 7	Not Met
Date of Hire: 08/08/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Not Met
Date of Hire: 01/23/2015	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 17	Not Met
Date of Hire: 09/13/2006	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 21	Not Met

Date of Hire: 09/02/2008

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Checks were observed to be complete. The director provided five files for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Comment

Please ensure all staff have completed the health and safety orientation training by June 30, 2017.

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined, based on observation of staff files, that all staff did not have annual training on file.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year (January to December) and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision