

#### Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/29/2017 VisitType: Licensing Study

Arrival: 9:35 AM

Departure: 12:30 PM

### CCLC-3320

### St. PAUL/GILLESPIE - SELDEN LEARNING CENTER

615 W 15TH AVENUE Cordele, GA 31015 Crisp County (229) 273-7452 stpaulpresbyteri@bellsouth.net

Mailing Address

P.O. Box 1221 Cordele, GA 31010 Regional Consultant Lisa Prather

Phone: (678) 747-6859 Fax: (706) 314-7903 lisa.prather@decal.ga.gov

Joint with: Beth Houtz

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are go			
03/29/2017	Licensing Study	Good Standing	standing, support, and deficient.			
08/03/2016	Monitoring Visit	Good Standing	Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.			
01/11/2016	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.			
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.			

#### Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	2	С	8	С	NA	NA	Floor Play
Main	В		0	0	С	7	С	NA	NA	
Main	С		0	0	С	8	С	NA	NA	
Main	D		0	0	С	8	С	NA	NA	
Main	E	One Year Olds	2	3	С	12	С	NA	NA	Free Play
Main	F	Two Year Olds and Three Year Olds	2	7	С	12	С	NA	NA	Floor Play
Main	G		0	0	С	12	С	NA	NA	
Main	Н		0	0	С	12	С	NA	NA	
Main	I		0	0	С	15	С	NA	NA	
Main	J		0	0	С	13	С	NA	NA	
Main	К		0	0	С	13	С	NA	NA	
Main	L	Six Year Olds and Over	1	11	С	13	С	NA	NA	Transitioning
Main	М		0	0	С	12	С	NA	NA	
Main	N Multi-purpose Room		0	0	С	23	С	NA	NA	
		Total Capacity @35 sq. ft.: 1	68		Total C ft.: 0	apacity @	25 sq.			

Total # Children this Date: 23 Total Capacity @35 sq. ft.: 168

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	187	С

**Comments** 

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.



O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date

2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached

3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <u>http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</u>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jacqueline Hill,	Program	Official
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Date

Lisa Prather, Consultant

Date

Beth Houtz, Consultant

Date

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Arrivai:		Departure:	
	<b>_</b> .		12:30 PM
	Regio	onal Consultar	nt
	Lisa F	Prather	
	Fax: (	e: (678) 747-68 706) 314-7903 rather@decal.g	
	Joint	with: Beth Hou	tz
	Activitie	s and Equ	Met
	Cł	nildren's R	ecords
			Not Met
e Center; t is more d ames of	than two feet such persons.	deep; (f) pick	up or drop
	child's en center; t is more d ames of	tudy: Activitie Child's enrollment for the e Center; t is more than two feet d ames of such persons.	Activities and Equ Activities and Equ Children's R child's enrollment for the following: child's enrollment for the following: center; t is more than two feet deep; d (f) pick

Bright from the Start Georgia Department of Early Care and Learning

a review of children's records that two out of the five files reviewed did not have addresses for release person. One out of five files did not have parents employer address. One out the five files reviewed did not have a physician number.

# POI (Plan of Improvement)

The center will have all required authorizations completed by the parents.

# Correction Deadline: 3/29/2017

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**Evening Care** 

# 591-1-1-.32 Staffing/Supervision(CR)

## Comment

Per the Director. "The center do not provide evening care hours at this time."

591-1-125 Physical Plant - Safe Environment(CR)	Technical Assistance
Technical Assistance	
591-1-1-25(3) - The consultant and Director discussed rug cleani	ng on this date.
Correction Deadline: 3/29/2017	
591-1-126 Playgrounds(CR)	Met
Comment Observation-Clean/Good Repair	
	Health and Hygiene
591-1-110 Diapering Areas & Practices(CR)	Met
Comment Staff Stated Proper Knowledge	
591-1-117 Hygiene(CR)	Met
Comment Observed-Proper Hand Washing Throughout	
591-1-120 Medications(CR)	Met
Comment Observed-Complete Documentation	
	Safety
591-1-111 Discipline(CR)	Met
Comment Observed-Positive Learning Environment	
591-1-113 Field Trips(CR)	Met
Comment	
Observed-Complete Documentation 591-1-136 Transportation(CR)	Met
Comment	
Observed-Complete Documentation	
	Sleeping & Resting Equipment
591-1-130 Safe Sleeping and Resting Requirements(CR)	Met
Comment	
Discussed-SIDS/Infant Sleeping Position	

v1.03

Georgia Department of Early Care and Learning

**Staff Records** 

Met

Facility

#### **Records Reviewed: 21**

Staff # 3

Date of Hire: 01/14/2016

"Missing/Incomplete Components"

.36(3)(a-c)-2 hrs. Transportation Training missing

Staff # 12 Date of Hire: 10/24/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

#### 591-1-1-.09 Criminal Records Check(CR)

#### Comment

Criminal Records Check complete

#### 591-1-1-.33 Staff Training

#### Finding

591-1-1-.33(2) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of staff records that an employee with a hire date of 10/24/2016 did not have the health and safety training on file for the consultant to review.

# **POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

#### Correction Deadline: 4/28/2017

#### 591-1-1-.32 Staff: Child Ratios and Group Size(CR)

#### Comment

Observed-Appropriate Staff: Child Ratios

591-1-1-.32 Supervision(CR)

#### Comment

**Observed-Adequate Supervision** 

# **Staffing and Supervision**

Not Met

Not Met

Met

Met

Not Met

Met

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