



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2017 **VisitType:** Licensing Study

Arrival: 12:30 PM

Departure: 3:00 PM

FR-16429

Brown, Deloris H

172 HOMETRACT ROAD Waynesboro, GA 30830 Burke County
(706) 526-7295 browndaycare1@yahoo.com

Regional Consultant

Earlene Huston

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Mailing Address

172 HOMETRACT RD
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Compliance Zone Designation		
03/28/2017	Licensing Study	Good Standing
11/29/2016	Monitoring Visit	Good Standing
02/03/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	2	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	0	0	0	1	0
School Age(5+) Years	0	6	3	1	0
Total Under 13 Years	3	10	3	2	0
Total Under 18 Years	3				

Children Present: 5

Total Children: 12

Caregivers/Helpers Present: 1


Total Caregivers/Helpers: 3

Comments

Purpose of visit was to complete the licensing visit.

Plan of Improvement: Developed This Date 03/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deloris Brown, Program Official

Date

Earlene Huston, Consultant

Date



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Findings Report

Date: 3/28/2017 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

Age-appropriate activities observed.

Correction Deadline: 3/28/2017

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 3

Child # 2

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(08)(1)(a), Mom Work # Missing -(08)(1)(a)

Child # 5

Not Met

"Missing/Incomplete Components"

Infant Feeding Plan - (.10)(4)

Child # 6

Not Met

"Missing/Incomplete Components"

Infant Feeding Plan - (.10)(4)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. The Provider did not have the parent's business address and telephone number information completed for one of the nine children enrolled.

POI (Plan of Improvement)

The Home Provider will secure the missing information, and to ensure that children's records are completed for future enrollees, the provider will ensure the parents are instructed that children records are to be complete.

Correction Deadline: 3/28/2017

290-2-3-.11 Children's Records

Met

Comment

Immunization records observed to be completed for all children.

Correction Deadline: 3/28/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.08 Physical Plant - Safe Environment

Met

Comment

Consultant observed documentation of monthly fire drills.

Correction Deadline: 4/27/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Met

Comment

Discussed - tree inspection and evaluation.

Comment

Outside Area Clean.

Food Service

290-2-3-.10 Food Service & Nutrition**Not Met****Finding**

290-2-3-.10(4) requires that for the feeding of children under one year old the Home Provider must secure from Parents infant formula and a feeding plan. The Home Provider did not have infant feeding plans available for two infants in care.

POI (Plan of Improvement)

The Home Provider will ensure that infant formula and a feeding plan is secured for children under one year old.

Correction Deadline: 3/28/2017

290-2-3-.10 Kitchen Operations**Met****Comment**

Food storage observed to be appropriate.

Correction Deadline: 3/28/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Observed-Proper Diapering

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

290-2-3-.11 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Consultant observed three children present on this date.

Correction Deadline: 3/28/2017

Policies and Procedures

290-2-3-.20 E-mail Contact Information**Met****Comment**

No change in email address.

Correction Deadline: 3/28/2017

290-2-3-.11 Posted Notices**Met****Comment**

Required posted notices observed to be posted.

Correction Deadline: 3/28/2017

290-2-3-.14 Required Reporting**Met****Comment**

Required reporting discussed.

Correction Deadline: 3/28/2017

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**

Appropriate Vaccination Records

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit**Met****Comment**

Observed Kit Complete

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.04 Criminal Records Check(CR)**Met****Comment**

Satisfactory criminal record check observed.

Correction Deadline: 3/28/2017

290-2-3-.08 Criminal Records Check(CR)**Met****Comment**

Record checks complete

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, record keeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined that provider CPR and first aid training certificates expired November, 2016.

POI (Plan of Improvement)

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 4/27/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.11 Prohibited Substances**Met****Comment**

No Smoking sign observed.

Correction Deadline: 3/28/2017

290-2-3-.07 Staff Training**Met****Comment**

Ten clock hours of Health/Safety training had been completed.

290-2-3-.08 Staff Training**Met****Comment**

Certificates documenting training observed.

Correction Deadline: 3/28/2017

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision