



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2017 **VisitType:** Licensing Study **Arrival:** 2:40 PM **Departure:** 4:15 PM

CCLC-13460

PRIME TIME - COGBURN WOODS

13080 COGBURN ROAD Alpharetta, GA 30004 Fulton County
 (770) 664-1220 danam@ymcaatlanta.org

Regional Consultant

LaQuita Clark
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 jennifer.taylor@dec.al.ga.gov

Mailing Address

13080 Cogburn Road
 Alpharetta, GA 30004

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/27/2017	Licensing Study	Good Standing	
11/17/2016	Monitoring Visit	Good Standing	
04/19/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	4	73	C	83	C	NA	NA	Centers, Transitioning
Main	Gym		0	0	C	128	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0			Building capacity limited by Centers Request				
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Basketball	100	C
Main	Field	172	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from October 2016.

Plan of Improvement: Developed This Date 03/27/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Toshiba Butler , Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 3/27/2017 **VisitType:** Licensing Study **Arrival:** 2:40 PM **Departure:** 4:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Staff were observed to provide a variety of activities.

Correction Deadline: 3/27/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

The program is an after school program and does not have diapered children enrolled.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Not Met**

Technical Assistance

-Medication was observed nearing expiration. Please ensure medication is returned to parents prior to or once expired. Also please ensure unused medication is returned to parents.

-Discussed with the director that all emergency medication should be accompanied by an allergy action plan.

-All medication must be in it's original container with the prescription label.

Finding

591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined, based on the consultant's review of medication, that an epi-pen was not accompanied with the boxed prescription. It was further determined, that an Albuterol inhaler was not accompanied with the boxed prescription.

POI (Plan of Improvement)

The Center will train all Staff on the medication requirements. The designated person(s) will monitor the dispensing of medications.

Correction Deadline: 3/27/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Current documentation of fire and tornado drills were observed on file.

Correction Deadline: 4/1/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The program is an after school program and does not provide a rest period.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

Comment

Please add gauze and insect-sting preparation to the first aid kit.

591-1-1-.33 Staff Training

Met

Comment

Observed complete documentation of annual training for 2016. Staff were observed to have completed health and safety orientation training on file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 3/27/2017

Recited on 1/1/0001

Corrected on 3/27/2017

Previous citation has been corrected in that staff ensure that children are supervised at all times.