



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/23/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:35 PM    **Departure:** 2:15 PM

**CCLC-30994**

**The Little School House**

124 Church Street Decatur, GA 30030 DeKalb County  
(678) 528-1827 thelittleschoolhouseindecatur@gmail.com

**Regional Consultant**

Mechelle Bethea  
Phone: (404) 989-8310  
Fax: (470) 237-0648  
mechelle.bethea@dec.al.gov

**Mailing Address**  
Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/23/2017	Monitoring Visit	Good Standing	
11/08/2016	Licensing Study	Good Standing	
02/16/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 2nd L	One Year Olds	1	5	C	6	C	NA	NA	Nap
Main	B - 3rd L	Two Year Olds	1	6	C	7	C	NA	NA	Story
Main	C - 2nd R	Three Year Olds	1	6	C	7	C	NA	NA	Nap
Main	D - 1st R	Infants	1	6	C	6	C	NA	NA	Floor Play
Main	E - 3rd R		0	0	C	5	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 31					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C

**Comments**

Discussed health/safety orientation and criminal background requirements

Plan of Improvement: Developed This Date 03/23/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Angelika Jagiello, Program Official

Date

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Mechelle Bethea, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 11/8/2016**

**Corrected on 3/23/2017**

**.25(13) - This citation was observed to be corrected on this date. Consultant did not observe any hazardous items to be accessible to children.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed playground maintenance with director.

**Correction Deadline: 11/30/2016**

**Corrected on 3/23/2017**

**.26(4) - This citation was observed to be corrected on this date.**

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Diapering requirements discussed

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Discussed Proper Hand Washing Procedures

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**591-1-1-.20 Medications(CR)****Met****Comment**

Medications are not administered at this time.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 11/13/2016****Corrected on 3/23/2017****.21(3) - This citation was observed to be corrected on this date. Consultant reviewed documentation of monthly fire drills.****Correction Deadline: 11/13/2016****Corrected on 3/23/2017****.21(q)1.-6. - This citation was observed to be corrected on this date. Consultant reviewed safe sleep policies and procedures for enrolled infants.**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Observed-Pleasant Naptime Environment

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**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on consultant's review of records that one employee hired before January 1, 2014 did not have a satisfactory determination by January 1, 2017

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

**Correction Deadline: 3/23/2017**

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Health/Safety training reminder

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision