



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/22/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:20 AM    **Departure:** 11:00 AM

**CCLC-39670**

**Learning 2 Excel Academy**

1187 Morrow Road Morrow, GA 30260 Clayton County  
 (678) 933-4166 learning2excelacademy@gmail.com

**Regional Consultant**

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/22/2017	Monitoring Visit	Good Standing	
11/29/2016	Licensing Study	Good Standing	
06/17/2016	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Left	Infants	1	3	C	9	C	NA	NA	Floor Play
Main	B- Middle	Three Year Olds and Four Year Olds	1	6	C	8	C	11	C	Music
Main	C- Right	One Year Olds and Two Year Olds	1	7	C	8	C	NA	NA	Circle Time
			Total Capacity @35 sq. ft.: 25		Total Capacity @25 sq. ft.: 28					
Total # Children this Date: 16			Total Capacity @35 sq. ft.: 25		Total Capacity @25 sq. ft.: 28					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C

**Comments**

Plan of Improvement: Developed This Date 03/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Uniqua Nalls, Program Official

Date

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Jessica Grant, Consultant

Date



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### Findings Report

**Date:** 3/22/2017 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(3)(a) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper change surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined by observation that the changing table surface in the one and two-year-old classroom had peeling white paint exposing the brown wood surface underneath.

**POI (Plan of Improvement)**

The director responsible person(s) will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. The director will ensure Center Staff are trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 4/21/2017**

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing followed.

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**591-1-1-.20 Medications(CR)****Not Met****Comment**

Discussed-Documentation/Procedures

**Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined by review of records that the authorization to dispense Budesonide was missing the prescription number, time to be given, the amount to be given, and the dates to be given. Nystatin Cream was observed in the classroom with no authorization and had not been dispensed according to the staff.

**POI (Plan of Improvement)**

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

**Correction Deadline: 3/22/2017****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined by review of records that the dispensing record for Budesonide that was given on March 7, 2017, March 8, 2017, and March 10, 2017 at 12:00 p.m. was missing the amount given, and adverse reaction.

**POI (Plan of Improvement)**

To ensure completion of medication records, the center will document the required information on the forms that are completed in its entirety before dispensing.

**Correction Deadline: 3/22/2017**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Paperwork discussed

**Comment**

Vehicle had fire extinguisher and first aid kit

**Finding**

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined by review of records that documentation of transportation for the week of March 20, 2017-March 24, 2017 did not have the pick-up and delivery location documented on the forms.

**POI (Plan of Improvement)**

The center will ensure that the center's information and the children's information is included on each vehicle.

**Correction Deadline: 3/23/2017**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined by review of records that there was no evidence of a second check of the vehicle documented on the checklist on March 20, 2017 on the AM route for two locations.

**POI (Plan of Improvement)**

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

**Correction Deadline: 3/22/2017**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Staff Records**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 12/9/2016**

**Corrected on 3/22/2017**

**All items observed in the kit.**

**591-1-1-.24 Personnel Records**

**Met**

**Correction Deadline: 11/29/2016**

**Corrected on 3/22/2017**

**Forms observed in the staff files.**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**Finding**

591-1-1-.32(7) requires that children be supervised at all times. It was determined by observation that there was no staff present in the three and four year old classroom upon the consultant's arrival to the center leaving the children unattended. The staff was observed coming out of the infant room.

**POI (Plan of Improvement)**

The center will provide training to staff and monitor to ensure that children are supervised at all times.

**Correction Deadline: 3/22/2017**