



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/22/2017 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:30 PM

CCLC-1978

Eastminster School Age Program

5801 Hugh Howell Road Stone Mountain, GA 30087 DeKalb County
 (770) 469-9489 csears@eastminster.us

Regional Consultant

Mechelle Bethea

Phone: (404) 989-8310

Fax: (470) 237-0648

mechelle.bethea@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/22/2017	Licensing Study	Good Standing	
11/09/2016	Monitoring Visit	Good Standing	
03/09/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	136 B- 2nd left	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	6	C	32	C	NA	NA	TV
Main	138- 1st Left		0	0	C	22	C	NA	NA	Not In Use
Main	142 A- 1st Right		0	0	C	14	C	NA	NA	Not In Use
Main	142 B- 2nd Right		0	0	C	17	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0			Building capacity limited by Heath Department Limitations				
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	back	71	C
Main	front	26	C

Comments

Discussed health/safety orientation requirements

Plan of Improvement: Developed This Date 03/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Celeste Sears, Program Official

Date

Mechelle Bethea, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 11/9/2016

Corrected on 3/22/2017

.25(8) - This citation was observed to be corrected. Consultant observed electrical outlets to be covered.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No diapered children enrolled

591-1-1-.17 Hygiene(CR)

Met

Comment

Discussed Proper Hand Washing Procedures

591-1-1-.20 Medications(CR)

Met

Comment

Medications are not administered.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Not Met

Comment

Observed-Complete Documentation of transportation logs

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on consultant's review of records that one driver did not have documentation of transportation training.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/1/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Naps are not taken

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 6

Not Met

"Missing/Incomplete Components"

.36(3)(a-c)-2 hrs. Transportation Training missing

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.33 Staff Training

Met

Comment

Health/Safety training reminder

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment
Observed-Direct Supervision/Attentive Staff

591-1-1-.32 Supervision(CR)	Met
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Comment
Observed-Adequate Supervision