



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2017 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 11:00 AM

FR-38971

McElrath, Wanda L

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Regional Consultant

Colleen Covey

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Mailing Address
Same

Compliance Zone Designation		
03/21/2017	Licensing Study	Good Standing
08/17/2016	Monitoring Visit	Good Standing
03/14/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	4	4	0	0	0
School Age(5+) Years	0	0	0	0	1
Total Under 13 Years	7	7	0	0	1
Total Under 18 Years	7				

Children Present: 7

Total Children: 8

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

More than 6 for pay

6 for pay present & no-pay present does not have a notarized no-pay statement


Comments

Follow up to the previous Monitoring Visit that was conducted on August 6, 2016, was completed on this date.

Comprehensive criminal record checks were discussed.

Plan of Improvement: Developed This Date 03/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Wanda McElrath, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Child # 4

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 5

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined by a review of children's files that the Home did not have such evidence for two of seven enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/21/2017

290-2-3-.08 Parental Authorization(CR) Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) Met

Correction Deadline: 3/14/2016

Corrected on 3/21/2017

.13(2)(a) - The splintering wood was replaced with new wood. The swing set was removed from the outside play area.

Correction Deadline: 3/14/2016

Corrected on 3/21/2017

.13(2)(c) - The gaps have been closed.

Health and Hygiene

290-2-3-.11 Medications(CR) Not Evaluated

Comment

The provider stated that she does not administer medication.

Licensure

290-2-3-.04 Application Requirements(CR) Not Met

Finding

290-2-3-.04(1)(d)requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined by consultant's observation that the home was providing care for seven children.

POI (Plan of Improvement)

The Home caring for more than six children shall reduce number of children in care to six. The Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children for pay.

Correction Deadline: 3/21/2017

Safety and Discipline

290-2-3-.11 Animals**Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined by a review of files that one of two dogs had a rabies vaccination that was expired.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 3/21/2017

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**N/A****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete for provider and spouse.

290-2-3-.07 Independent Contractors(CR)**N/A****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**N/A****Comment**

No additional staff

290-2-3-.07 Staff Training**Met****Comment**

Discussed Health/Safety training requirement.

290-2-3-.08 Staff Training**Not Met****Finding**

290-2-3-.08(6) requires that documentation of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined by a review of staff files that the provider did not have verification of annual ten hours of training for the 2016 year.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 3/21/2017

290-2-3-.07 Students-in-Training(CR)**N/A****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**N/A**

Comment
No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment
Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Not Met

Finding

290-2-3-.07(8) requires at least one Adult to supervise Children at all times. Such Adult, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. Plans shall be made to obtain additional Adult help in cases of emergencies. It was determined by consultant's observation that lack of supervision existed when the provider was outside with the older children, while the infant was inside asleep.

POI (Plan of Improvement)

The Home will ensure that either the Provider or at least one Adult who has received orientation in all required areas supervises the children at all times. The Home will develop or update a plan to obtain additional Adult help in case of an emergency. The provider or helper will be present in the area the children are located.

Correction Deadline: 3/21/2017