



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/20/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:10 AM **Departure:** 2:00 PM

CCLC-48157

Happy Hollow Christian Academy

156 East Main Street Irwinton, GA 31042 Wilkinson County
 (478) 946-0063 happyhollowchristianacademy@gmail.com

Regional Consultant

Laura Johnson
 Phone: (470) 891-3520
 Fax: (678) 913-0577
 laura.johnson@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/20/2019	Complaint Closure	Good Standing	
03/20/2019	Complaint Investigation & Licensing Study	Good Standing	
03/20/2019	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	One Year Olds	1	5	C	9	C	NA	NA	Lunch
1	B	Infants	2	8	C	11	C	NA	NA	Floor Play
1	C	Two Year Olds	1	7	C	14	C	NA	NA	Music
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 0					
3	E	Three Year Olds and Four Year Olds	3	15	C	23	C	NA	NA	Centers, Transitioning
Total Capacity @35 sq. ft.: 23					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
3	A	69	C
3	B	11	C

Comments

The purpose of today's visit is to conduct a Licensing Study and Complaint Investigation.

The director stated that the center does not provide routine transportation or swimming activities. There have been no field trips since the last visit.

The center is currently two star quality rates.

The center provided two files for employees hired since the last visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lindsey Attaway, Program Official

Date

Laura Johnson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/20/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:10 AM **Departure:** 2:00 PM

CCLC-48157

Happy Hollow Christian Academy

156 East Main Street Irwinton, GA 31042 Wilkinson County
(478) 946-0063 happyhollowchristianacademy@gmail.com

Mailing Address
Same

Regional Consultant

Laura Johnson
Phone: (470) 891-3520
Fax: (678) 913-0577
laura.johnson@decals.ga.gov

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The consultant spoke with the director about ensuring that all classrooms keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development.

Correction Deadline: 3/20/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - The consultant spoke with the director about monitoring the purple play mat in the infant classroom for torn edges.

Correction Deadline: 3/20/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Correction Deadline: 12/4/2018

Corrected on 3/20/2019

.25(3) - This citation was corrected on this date. No hanging/loose cords were observed accessible to the children in care.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Technical Assistance**

Technical Assistance

591-1-1-.15(2) - The consultant spoke with the director about ensuring that infant feeding plans are updated anytime changes are made in the infant's feeding instructions.

Correction Deadline: 3/20/2019

591-1-1-.18 Kitchen Operations **Technical Assistance**

Comment

Kitchen appears clean and well organized.

Technical Assistance

591-1-1-.18(5) - The consultant spoke with the director about ensuring that all refrigerators are maintained at forty degrees and all freezers are maintained at zero degrees.

Correction Deadline: 3/20/2019

Health and Hygiene

591-1-1-.07 Children's Health **Not Met**

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that one infant was placed in a crib with a bib around their neck.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 3/20/2019

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that one child in the three-year-old classroom arrived for care and did not wash their hands with liquid soap and warm running water.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 3/20/2019

591-1-1-.20 Medications(CR)**Met****Correction Deadline: 12/3/2018****Corrected on 3/20/2019**

.20(1) - This citation was observed corrected on this date. All medication records were observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(a) requires a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each infant. It was determined based on observation that eight children were present and only seven safety approved cribs were available.

POI (Plan of Improvement)

The Center will provide a crib that is safety approved in compliance with CPSC and ASTM safety standards for each infant. The director has already placed an order for more safety approved cribs.

Correction Deadline: 3/30/2019

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 5

Staff # 2 Not Met

Date of Hire: 08/21/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 5 Not Met

Date of Hire: 08/27/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 7 Not Met

Date of Hire: 06/15/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 16 Not Met

Date of Hire: 09/08/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 17 Not Met

Date of Hire: 09/06/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center on this date.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that a staff member hired on August 27, 2018 and past their first ninety days of employment did not have six hours of Health and Safety training on file. Additionally, another staff member hired on August 21, 2018 and past their first ninety days of employment did not have six hours of Health and Safety training on file.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 3/29/2019

Recited on 3/20/2019

Correction Deadline: 1/2/2019

Corrected on 3/20/2019

.33(4) - This citation was corrected on this date. All employees past their first year of employment had evidence of first year training requirements.

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that three out of seventeen employees did not complete ten hours of annual ongoing training for the calendar year 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 1/1/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.