



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/16/2017 **VisitType:** Licensing Study

Arrival: 11:30 AM

Departure: 1:40 PM

FR-29131

Valdivia, Roxana E

1544 Watercrest Circle Lawrenceville, GA 30043 Gwinnett County
(678) 914-3015 VLEWIS_R@HOTMAIL.COM

Regional Consultant

Earlene Huston

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Mailing Address

Same

Compliance Zone Designation		
03/16/2017	Licensing Study	Good Standing
09/06/2016	Monitoring Visit	Good Standing
03/24/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6

Total Children: 6

Caregivers/Helpers Present: 1


Total Caregivers/Helpers: 2

Comments

Purpose of visit was to complete the licensing study.

Plan of Improvement: Developed This Date 03/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Roxana Valdivia, Program Official

Date

Earlene Huston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

Age-appropriate activities observed.

Correction Deadline: 3/16/2017

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Child # 3

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(1)(f)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1)(f) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. The Provider did not have this information completed for one of six enrolled Children.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 3/16/2017

290-2-3-.11 Children's Records**Met****Comment**

Current immunization records observed to be completed on all enrolled children.

Correction Deadline: 3/16/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility

290-2-3-.08 Physical Plant - Safe Environment**Met****Technical Assistance**

Documentation of monthly fire drills being conducted was observed.

Correction Deadline: 4/15/2017

290-2-3-.13 Physical Plant - Safe Environment**Met****Comment**

No hazards observed to be accessible.

Correction Deadline: 3/16/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined that a smoke detector was not maintained on the second floor of the home.

POI (Plan of Improvement)

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

Correction Deadline: 3/26/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

Consultant observed the following food items served for lunch: Spaghetti with salsa mix (celery, tomatoes) , mandarin, and milk.

Correction Deadline: 3/16/2017

290-2-3-.10 Kitchen Operations

Met

Comment

Kitchen appears to be clean.

Correction Deadline: 3/16/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff Stated Proper Knowledge. No diapered children present.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

No Diapered Children Enrolled

290-2-3-.11 Medications(CR)

Met

Comment

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Six children for pay was observed to be present.

Correction Deadline: 3/16/2017

Policies and Procedures

290-2-3-.20 E-mail Contact Information

Met

Comment

Email address is current.

Correction Deadline: 3/16/2017

290-2-3-.11 Posted Notices

Met

Comment

Emergency numbers observed to be posted.

Correction Deadline: 3/16/2017

290-2-3-.14 Required Reporting**Met****Comment**

Required reporting discussed.

Correction Deadline: 3/16/2017

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit**Met****Comment**

Reminder-Replace/Add first aid manual instead of guide. Instructions for handling bodily fluid is required to be added with the first aid kit.

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.08 Criminal Records Check(CR)**Met****Comment**

Record checks complete

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

Comment

Hired since last visit

Comment

No new hires

290-2-3-.07 First Aid & CPR**Met****Comment**

Current CPR and first aids cards observed for provider and helper/staff.

Correction Deadline: 4/15/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.11 Prohibited Substances **Met**

Comment

No smoking posted sign was observed.

Correction Deadline: 3/16/2017

290-2-3-.07 Provisional Employees **Met**

Comment

No provisional employees.

Correction Deadline: 3/16/2017

290-2-3-.07 Staff Training **Met**

Comment

Consultant observed certificates for completion of training.

Correction Deadline: 4/15/2017

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision