



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2017 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 10:15 AM

FR-9900102749

Birt, Jeanette W.

7240 HWY 80 E Wrens, GA 30833 Jefferson County
(706) 547-7670 shayebirt@hotmail.com

Mailing Address

7240 HWY 80 E
WRENS, GA 30833

Regional Consultant

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@dec.al.ga.gov

Compliance Zone Designation		
03/15/2017	Monitoring Visit	Good Standing
03/03/2016	Monitoring Visit	Good Standing
10/30/2015	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	1	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	0	3	0	0	0
Total Under 18 Years	0				

Children Present: 0

Total Children: 3

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit from March 3, 2016. The fingerprint requirements were discussed with the provider as well as the comprehensive background check and the Health and Safety Orientation training.

A one-day letter was left.

Consultant provided sign-in and out sheets, LiveScan fingerprint procedures and BFTS application, and no compensation application.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.decga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeanette Birt, Program Official

Date

Alva Huff, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/15/2017 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 10:15 AM

FR-9900102749

Birt, Jeanette W.

7240 HWY 80 E Wrens, GA 30833 Jefferson County
(706) 547-7670 shayebirt@hotmail.com

Mailing Address

7240 HWY 80 E
WRENS, GA 30833

Regional Consultant

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@decals.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records **Met**

Correction Deadline: 3/3/2016

Corrected on 3/15/2017

.08(3) - Previous citation corrected in that provider stated no notarized statement was needed for the grandchildren at this time.

Correction Deadline: 3/3/2016

Corrected on 3/15/2017

.08(4) - Previous citation corrected in that provider stated no notarized statement was needed for the grandchildren at this time.

290-2-3-.11 Children's Records **Met**

Correction Deadline: 4/3/2016

Corrected on 3/15/2017

.11(1)(b) - Previous citation corrected in that consultant observed complete immunization for enrolled child on this date.

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08(1)(j) requires the Home to maintain documentation, which need not be filed in the Child's individual record, that the Child has been signed in and out of the Home at each arrival and departure time by the Parent or authorized person(s). The documentation will include at least the following information: the Child's name, date, drop-off and pick-up times, and initials of the Parent or other authorized person. The Home shall ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parents of the Child and that person matches the identifying information provided by the Parent. It was determined, based on a review of records that the provider did not have documentation of sign-in and out sheets for the month of February and March 2017.

POI (Plan of Improvement)

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required. The Home will check records and identification and take any additional steps necessary to ensure children are released to authorized persons.

Correction Deadline: 3/15/2017

Facility

290-2-3-.08 Physical Plant - Safe Environment**Not Met****Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined, based on a review of records that the provider did not have documentation for a monthly fire drill conducted in the month of February 2017.

POI (Plan of Improvement)

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 4/14/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Consultant discussed with provider to ensure that all items that state "keep out of reach of children" are kept inaccessible to children in care. Consultant observed an operable fire extinguisher and smoke detector on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on an observation that there was a red metal weight object protruding from the ground in front of the entrance gate to the children's outside play area. It was further determined, that chipping paint was observed on the toy shovel on the children's outside play area.

POI (Plan of Improvement)

To ensure the health and safety of children, the Home Provider will remove all hazardous items located on the children's outside play area.

Correction Deadline: 3/25/2017

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

290-2-3-.04(1)(b) - Consultant observed current 2017 license on this date.

Correction Deadline: 3/20/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

No children present. Consultant discussed age-appropriate discipline and redirection with the provider on this date.

290-2-3-.11 Transportation(CR) **Met**

Comment

Provider stated no transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined, based on a review of records that an employee hired before January 1, 2017 did not have documentation of a fingerprint records check determination letter on file.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 3/15/2017

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

Comment

No children present