



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2017 **VisitType:** Licensing Study **Arrival:** 12:10 PM **Departure:** 3:05 PM

CCLC-3265

Hillcrest Baptist Church Day Care Center

3045 Deans Bridge Road Augusta, GA 30906 Richmond County
 (706) 798-5600 principal@hillcrestbaptistaugusta.org

Mailing Address
 Same

Regional Consultant

Melyn Smith
 Phone: (706) 855-3455
 Fax: (706) 434-7640
 melyn.smith@dec.al.gov
 Joint with: LaKeyshia Tucker

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/15/2017	Licensing Study	Good Standing	
08/15/2016	Monitoring Visit	Good Standing	
01/19/2016	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	102*		0	0	C	20	C	NA	NA		
Main	104*	PreK	1	12	C	21	C	NA	NA	Free Play, Centers	
Main	112		0	0	C	21	C	NA	NA		
Main	114		0	0	C	21	C	NA	NA		
Main	116		0	0	C	21	C	NA	NA		
Main	118		0	0	C	21	C	NA	NA		
Total Capacity @35 sq. ft.:					125	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 12			Total Capacity @35 sq. ft.:			125	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 03/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

William Duggan, Program Official

Date

Melyn Smith, Consultant

Date

LaKeyshia Tucker, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed-Fluff/Redistribute Surface and ensure the ground fabric is covered on the playgrounds.

Technical Assistance

591-1-1-.26(6) - Please ensure all equipment is in good repair and that the rusted swing chains are replaced.

Correction Deadline: 3/25/2017

Correction Deadline: 8/25/2016

Corrected on 3/15/2017

.26(7) - Previous citation corrected, based on observation, in that the required amount of resilient surfacing was measured beneath the fall zones of climbing structures and swings on this date.

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined, based on observation, that on the left playground, a hole was observed to the left of the concrete stairs in the concrete barrier. It was further determined that a broken white bench was observed next to the brick wall of the building on the right playground.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the playground is kept clean, free of litter and hazards.

Correction Deadline: 3/29/2017

Recited on 3/15/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No diapered children enrolled

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Not Met

Comment

Observed-Complete Documentation

Finding

591-1-1-.20(4) requires the Center to keep medication in a locked cabinet or container that is not accessible to children and stored separate from cleaning chemicals, supplies or poisons. Medication requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined, based on observation, that in classroom 104 a weekday pill organizer was observed with medication inside on the teacher's desk on this date.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 3/17/2017

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

Staff # 2	Not Met
Date of Hire: 08/21/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 3	Not Met
Date of Hire: 08/02/1995	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(2)-Health & Safety Certificate,.09-Criminal Records Check Missing	
Staff # 4	Not Met
Date of Hire: 11/28/2016	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing,.14(2)-CPR missing,.14(2)-First Aid Missing,.33(2)-Health & Safety Certificate	
Staff # 5	Not Met
Date of Hire: 08/01/2013	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	
Staff # 6	Not Met
Date of Hire: 08/10/2015	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(2)-Health & Safety Certificate	
Staff # 7	Not Met
Date of Hire: 08/01/1999	
<u>"Missing/Incomplete Components"</u>	
.14(2)-First Aid Missing,.14(2)-CPR missing,.09-Criminal Records Check Missing	
Staff # 8	Not Met
Date of Hire: 08/01/1995	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 9	Not Met
Date of Hire: 09/01/2004	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate,.09-Criminal Records Check Missing	

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined, based on a review of records, that seven staff did not have evidence of a satisfactory Fingerprint Records Check Determination on file.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 3/16/2017

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid that is conducted by certified or licensed health care professionals and deals with the provision of emergency care to infants and children. In addition, at least fifty percent (50%) of the caregiver Staff shall have completed such training at any given time. It was determined, based on review of records, that the director and seven staff were lacking evidence of CPR and first aid training on this date.

POI (Plan of Improvement)

The Center director and at least 50% of the caregiver Staff will complete the needed training. The director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time.

Correction Deadline: 4/14/2017

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33(2)(a)-(i) - Please ensure all staff have completed the mandatory Health and Safety Orientation Training.

Correction Deadline: 4/14/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff