



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/14/2018 **VisitType:** LS POI Follow Up **Arrival:** 8:30 AM **Departure:** 12:00 PM

CCLC-3017

Jackson Day Care Center

3764 Log Cabin Drive Macon, GA 31204 Bibb County
 (478) 477-9308 jacksondaycarece@bellsouth.net

Regional Consultant

Sondra Paster
 Phone: (478) 314-5803
 Fax: (478) 314-5811
 sondra.paster@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/14/2018	LS POI Follow Up	Good Standing	
11/06/2017	Monitoring Visit	Support	
05/22/2017	Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Large Room	Three Year Olds and Four Year Olds	2	8	C	19	C	27	C	Circle Time,Story
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 50							
Main	Left Room	Three Year Olds and Four Year Olds	2	10	C	16	C	NA	NA	Free Play,Art
Main	Right Room	Infants and One Year Olds and Two Year Olds	3	13	C	15	C	NA	NA	Floor Play,Free Play
Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 50							
Total # Children this Date: 31		Total Capacity @35 sq. ft.: 50		Total Capacity @25 sq. ft.: 50						

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 03/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Angela Jackson, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 3/14/2018 **VisitType:** LS POI Follow Up **Arrival:** 8:30 AM **Departure:** 12:00 PM

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed updated lesson plans on this date.

Correction Deadline: 3/14/2018

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Discussed adding equipment and toys (books, music, science, blocks) to enhance variety in the infant and toddler classroom.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed with the director that some of the sand needed to be removed from around all entrance/exit gates to ensure gates can close tightly. The director stated that the sand would be removed from around entrances/exits. The consultant further discussed with the director about adding new fencing and removing old wooden fencing to prevent potential future hazards with the fencing.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(2) requires the Center to have written documentation signed by the Parents in each child's file that the Director or designee has: provided to the Parent(s) a copy of the Center's policies and procedures required by this rule; advised the Parent(s) of the safe sleep practices followed by the Center; advised the Parent(s) of the child's progress, issues relating to the child's care and individual practices concerning the child's special needs; and encouraged participation by Parent(s) in Center activities. It was determined based on observation that the center was observed to be without signed sleep safe forms on this date.

POI (Plan of Improvement)

The Center will complete each of these actions as part of the enrollment process and will train anyone designated to enroll children to follow these procedures.

Correction Deadline: 3/19/2018

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

The consultant observed the following van inspections to be completed as follows:

PDX6137-November 1, 2017

ASG4199-May 23, 2017

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on observation that two driver for the center was observed to be without the required two hour transportation training on this date

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 3/24/2018**Correction Deadline: 11/7/2017****Corrected on 3/14/2018****The consultant observed transportation checklist to be completed as required on this date.****Correction Deadline: 11/7/2017****Corrected on 3/14/2018****The consultant observed transportation checklist to be completed as required on this date.****Correction Deadline: 11/6/2017****Corrected on 3/14/2018****The consultant observed transportation checklist to be completed as required on this date.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 2**

Staff # 8

Not Met

Date of Hire: 04/06/2015

Records Reviewed: 11

Records with Missing/Incomplete Components: 2

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 11

Not Met

Date of Hire: 10/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Not Met

Comment

Documentation observed of required staff training for 2017.

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that one staff was observed to be without health and safety training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/13/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff were observed to meet applicable laws and regulations on this date.

Correction Deadline: 11/6/2017

Corrected on 3/14/2018

The consultant observed all lead teachers to have the required education credentials on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 11/6/2017

Corrected on 3/14/2018

The consultant observed ratios to be maintained as required on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.