



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/14/2017 **VisitType:** Monitoring Visit

Arrival: 11:05 AM

Departure: 1:00 PM

FR-9900102803

Collister, Jacqueline D.

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Regional Consultant

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Compliance Zone Designation

03/14/2017	Monitoring Visit	Good Standing
07/28/2016	Licensing Study	Good Standing
02/17/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	4	0	0	0
3 & 4 Years	2	3	0	2	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	8	0	2	0
Total Under 18 Years	6				

Children Present: 7

Total Children: 10

Caregivers/Helpers Present: 3

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 03/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jacqueline Collister, Program Official

Date

Earlene Huston, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

Age-appropriate activities observed.

Correction Deadline: 3/14/2017

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 1

Child # 5

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The Home did not have such evidence for one of six enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/14/2017

290-2-3-.11 Children's Records**Met****Comment**

Consultant observed one of the six children present lacked a current immunization record.

Correction Deadline: 3/14/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

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Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 3/14/2017****Recited on 1/1/0001****Corrected on 3/14/2017**

Consultant observed documentation that monthly fire drills had been practiced.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. A potential hazard existed in that exposed roots, stones, pine cones, and broken branches was observed.

POI (Plan of Improvement)

To ensure the health and safety of children, the Home Provider will ensure hazards are removed from the outdoor play area.

Correction Deadline: 3/24/2017

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Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Consultant observed on this date the provider cared for six children for pay and one related child for no pay.

Correction Deadline: 3/14/2017

Policies and Procedures

290-2-3-.20 E-mail Contact Information

Met

Comment

Email address remains the same.

Correction Deadline: 3/14/2017

290-2-3-.11 Posted Notices

Met

Comment

Posted emergency numbers observed to be posted.

Correction Deadline: 3/14/2017

290-2-3-.14 Required Reporting

Met

Comment

Reporting discussed.

Correction Deadline: 3/14/2017

Safety and Discipline

290-2-3-.11 Animals

Met

Comment

Appropriate Vaccination Records

290-2-3-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit

Met

Comment

Reminder-Replace/Add Item

290-2-3-.11 Transportation(CR)

Met

Comment

No transportation at this time.

Staff Records

290-2-3-.08 Criminal Records Check(CR)

Met

Comment

Record checks complete

290-2-3-.21 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

290-2-3-.07 Independent Contractors(CR)	Met
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Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

No additional staff

290-2-3-.07 Students-in-Training(CR)	Met
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Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)	Met
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Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision

Comment

Appropriate Ratios Observed