



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/12/2018    **VisitType:** Technical Assistance    **Arrival:** 11:10 AM    **Departure:** 1:30 PM

**CCLC-33850**

**Emmanuel's Kids Early Learning Center**

1400 Hwy 212 Conyers, GA 30094 Rockdale County  
 (678) 413-3603 pastorsuddith@gmail.com

**Regional Consultant**

Jacquelyn Sims  
 Phone: (770) 357-7072  
 Fax: (770) 357-7071  
 jacquelyn.sims@decals.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/02/2017	Licensing Study	Good Standing	
05/18/2017	Licensing Study	Good Standing	
11/16/2016	Monitoring Visit	Good Standing	

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L 101		0	0		29	C	NA	NA	
Main	B/1R		0	0		21	C	NA	NA	
Main	C/2R 103		0	0		22	C	NA	NA	
Main	D/Upstairs		0	0		9	C	NA	NA	
Main	Gym		0	0		0	C	NA	NA	
Total Capacity @35 sq. ft.: 81					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 1184			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/Front	5	C
Main	B/Back	35	C

**Comments**

The purpose of this visit was to discuss transportation and to provide transportation documentation. Consultant also discussed the process of criminal records checks for the employees who will provide transportation. After school director made consultant aware of additional space to be possibly licensed for the after school children.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Shaw Kimberly, Program Official

Date

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Jacquelyn Sims, Consultant

Date



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**Safety**

**Rule:** 591-1-1-.36

**Plan of Improvement: Consultant discussed transportation rules and documentation with center director and staff to be responsible for routine transportation. Consultant provided transportation checklists, annual vehicle inspection, vehicle medical emergency and transportation agreements. Field trip documentation was also provided to the director and staff. Consultant reviewed each document to ensure director and staff understanding.**

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	Director and center staff responsible for transportation will complete transportation training, CPR/ first aid and health and safety orientation as center begins routine transportation. Consultant discussed transportation rules and documentation with center director and staff to be responsible for routine transportation. Consultant provided transportation checklists, annual vehicle inspection, vehicle medical emergency and transportation agreements. Field trip documentation was also provided to the director and staff. Consultant reviewed each document to ensure director and staff understanding.	Director and responsible staff	03/19/2018	Developed		N/A	03/12/2018