



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/9/2017 **VisitType:** Monitoring Visit **Arrival:** 3:15 PM **Departure:** 4:40 PM

CCLC-29565

Preferred School Care at Bolton Academy

2268 Adams Drive, N.W. Atlanta, GA 30318 Fulton County
 (770) 739-1462 selmonatl@aol.com

Mailing Address

1125 Annie Lane SW
 Mableton, GA 30126

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 03/09/2017 | Monitoring Visit | Good Standing | |
| 10/03/2016 | Licensing Study | Good Standing | |
| 02/01/2016 | Monitoring Visit | Good Standing | |
| | | | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|-----------|---|---------------------------------|----------|------|------------|--------------|------------|--------------|------------------------|
| Main | Cafeteria | Five Year Olds and Six Year Olds and Over | 5 | 41 | C | 91 | C | NA | NA | Outside, Homework |
| Main | Gym | | 0 | 0 | C | 128 | C | NA | NA | Not In Use, Not In Use |
| Main | Room 183 | Six Year Olds and Over | 1 | 10 | C | 27 | C | NA | NA | Homework |
| Total Capacity @35 sq. ft.: 246 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 51 | | | Total Capacity @35 sq. ft.: 246 | | | | | | | |
| | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 111 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on October 3, 2016.

Consultant reviewed the proposed rule changes and the criminal records check rule changes with the director on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shirley Jackson, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed-Fluff/Redistribute Surface

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children requiring services enrolled in the program on this date. The center only provides afterschool care for school-aged children only.

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Per director the center does not administer any medications on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met**

Correction Deadline: 10/8/2016

Corrected on 3/9/2017

The previous citation was observed to be corrected on this date. Consultant observed the center to have complete documentation of fire drills and tornado drills for August 2016, September 2016, October 2016, November 2016, December 2016, January 2017, and February 2017.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The center only provides afterschool services to school-aged children on this date.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant observed seven staff files on this date. Consultant observed seven of seven staff members to have a current satisfactory determination letter on file.

Comment

Per director the center has not had any new hires since the previous visit was completed on October 3, 2016.

Technical Assistance

Please ensure that all newly hired staff members complete the health and safety orientation training and first aid and CPR training within 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR card for their files. Please remember that the health and safety orientation training does not replace the basic six-hours first year training for newly hired staff members. All newly hired staff members will need to complete the health and safety orientation training in addition to two-clock hours in child abuse training and four-clock hours in basic hygiene, cleanliness, disease control, illness detection, illness disposition, and childhood injury control.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff