



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/9/2017      **VisitType:** Monitoring Visit      **Arrival:** 10:10 AM      **Departure:** 12:15 PM

**CCLC-29181**

**Montessori School at Lilburn**

1208 Rockbridge Road Stone Mountain, GA 30087 Gwinnett County  
 (678) 380-5675 rahima@montessoriatlilburn.com

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

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dianne.clarke@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/09/2017	Monitoring Visit	Good Standing	
09/20/2016	Licensing Study	Good Standing	
06/14/2016	Licensing Study	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building A	A 3-6 Years	One Year Olds and Two Year Olds	3	17	C	19	C	NA	NA	Transitioning, Snack
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 0							
Building B	B 4 months-3 years	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	18	C	23	C	NA	NA	Centers
Building B	C	Three Year Olds and Four Year Olds and Five Year Olds	2	20	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 45			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 64			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building A	PG A	33	C
Building B	PG B	0	C

**Comments**

One day letter left on this date.

Plan of Improvement: Developed This Date 03/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rahima Sandhya, Program Official

Date

Dianne Clarke, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 9/20/2016**

**Corrected on 3/9/2017**

**.25(8) - The previous citation regarding outlets not covered was observed to be corrected. The consultant observed the outlets to be covered.**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface around the blue and red climbing structure had three inches of resilient surface and six is required.

**POI (Plan of Improvement)**

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

**Correction Deadline: 3/9/2017**

**Recited on 3/9/2017**

**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation of the outdoor play area that the playground was observed to contain sticks amongst the mulch which measured up to ten inches in length throughout both playgrounds.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the playground, the center will remove the sticks from amongst the mulch.

**Correction Deadline: 3/9/2017**

**Recited on 3/9/2017**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR) Met**

**Comment**

The director stated that no medication is dispensed.

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Observed-Discussion/Redirection

**591-1-1-.13 Field Trips(CR) Met**

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR) Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Correct number of mats; disinfecting discussed

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Not Met

Date of Hire: 08/13/2010

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 9 Not Met

Date of Hire: 08/01/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

One new staff hired since the last visit.

**Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of records that two staff hired before January 1, 2014 did not have a completed fingerprint records check determination completed before January 1, 2017.

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017. The provider completed one application today and the other application was observed to be submitted in DECAL KOALA on March 7, 2017.

**Correction Deadline: 3/9/2017****591-1-1-.33 Staff Training****Met****Correction Deadline: 9/20/2016****Corrected on 3/9/2017**

.33(2)(a)-(b) - The previous citation regarding staff not completing first year training was observed to be corrected. The consultant observed the training to be completed.

**Correction Deadline: 10/20/2016****Corrected on 3/9/2017**

.33(4) - The previous citation regarding the annual ten hours of training was observed to be corrected. The consultant observed completed training hours for 2016.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision