



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/8/2017 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 11:00 AM

FR-35132

Royster, Rita P

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Mailing Address
Same

Regional Consultant

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Joint with: Melissa Herndon

Compliance Zone Designation		
03/08/2017	Licensing Study	Good Standing
11/21/2016	POI Follow Up	Good Standing
10/24/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	3	0	0	0
Total Under 13 Years	5	9	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 9

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 03/08/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rita Royster, Program Official

Date

Ashley Cunningham, Consultant

Date

Melissa Herndon, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed disinfecting mats.

Comment

No enrolled children in cribs

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.11 Children's Records

Not Met

Finding

290-2-3-.11(1)(b) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on the consultant review of children files that the home had expired evidence for one child.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

Correction Deadline: 3/8/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on the consultant observation that unsafe storage of materials dangerous to children were observed in the bathroom. Underneath the cabinet there was shampoo, baby powder and hair spray all labeled Keep of Out Reach of Children.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 3/8/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Discussed Diapering and Hand Washing

290-2-3-.11 Medications(CR)**N/A****Comment**

Medication is not dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

290-2-3-.04(1)(a) - Provider meets application requirements.

Correction Deadline: 3/8/2017

Safety and Discipline

290-2-3-.11 Animals**N/A****Comment**

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

290-2-3-.11 First Aid Kit**Not Met****Finding**

290-2-3-.11(1)(f) requires the Home and any vehicle used for transportation Children to have a first aid kit which at least contains: scissors, tweezers, gauze pads, thermometer, adhesive tape, band-aids, insect - sting preparation, antiseptic cleaning solution, antibacterial ointment, bandages, disposable rubber gloves, protective eyewear, facemask, and cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored in a central location so that it is not accessible to Children but is easily accessible to the Provider and staff. The Home must also maintain written directions for the use of universal precautions for handling blood and bodily fluids. The directions on the use of universal precautions must be kept with the first aid kit at all times. It was determined based on the consultant observation that the first aid kit was missing tweezers, gloves triangular bandage and antiseptic.

POI (Plan of Improvement)

The Home will replace any missing items in the first aid kit,keep the instruction manual and written universal precautions with the kit and will check the kit regularly. The Home will store the kit where children will not have access to it.

Correction Deadline: 3/18/2017

290-2-3-.11 Transportation(CR)**N/A****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Not Met****Finding**

290-2-3-.07(16)(a)1. requires the Home to ensure that additional staff that have any personal contact with any Child in care must have a Satisfactory Records Check Determination as defined in these rules. It was determined based on the consultant observation that there was one person present without a fingerprint letter on file.

POI (Plan of Improvement)

The Home will obtain a Satisfactory Records Check Determination for any additional staff member who has personal contact with any child in care. The Home will ensure that all staff that have personal contact with any child in care has a Satisfactory Records Check Determination.

Correction Deadline: 3/8/2017

290-2-3-.07 Staff Training**Not Met****Technical Assistance**

290-2-3-.07(4) - Please ensure that you have your Health and Safety Orientation Training completed by June 30, 2017.

Finding

290-2-3-.07(4) requires the Family Day Care Home to ensure the Provider, on an annual basis, attends ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source. Records of completion of such training programs shall be maintained in the Family Day Care Home, as required by these rules. It was determined based on a review of the provider's file that the provider did not obtain 10 hours of training for 2016.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 12/31/2017

Recited on 3/8/2017

290-2-3-.07 Students-in-Training(CR) Met

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) Met

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR) Met

Comment

Observed-Adequate Supervision