



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/6/2018      **VisitType:** Licensing Study      **Arrival:** 10:20 AM      **Departure:** 12:50 PM

**CCLC-25416**

**Primary Prep Academy**

1887 West Oak Parkway Marietta, GA 30062 Cobb County  
 (678) 594-8700 Diane@kidsrkdirseastcobb.com

**Regional Consultant**

Leah Klatzker  
 Phone: (770) 357-7038  
 Fax: (770) 357-7037  
 leah.klatzker@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/06/2018	Licensing Study	Good Standing	
07/14/2017	Monitoring Visit	Good Standing	
04/04/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	3	9	C	14	C	NA	NA	Floor Play,Nap,Diapering
Main	1R	Infants and One Year Olds	3	10	C	15	C	NA	NA	Diapering,Floor Play,Nap
Main	2L	One Year Olds	3	10	C	16	C	NA	NA	Free Play
Main	2R	One Year Olds	2	14	C	16	C	NA	NA	Free Play
Main	3L	Three Year Olds	2	14	C	16	C	23	C	Centers
Main	3R	Two Year Olds	3	13	C	16	C	NA	NA	Art
Main	4L	Three Year Olds	3	14	C	21	C	NA	NA	Centers
Main	4R	Two Year Olds	2	18	C	21	C	NA	NA	Circle Time
Main	5L	Four Year Olds and Five Year Olds	1	14	C	25	C	NA	NA	Centers
Main	5R	Three Year Olds and Four Year Olds	1	12	C	25	C	35	C	Centers
Main	6R	Four Year Olds and Five Year Olds	2	13	C	25	C	34	C	Centers
Total Capacity @35 sq. ft.: 210					Total Capacity @25 sq. ft.: 236					
Total # Children this Date: 141					Total Capacity @25 sq. ft.: 236					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	8	C
Main	Preshool Playground	27	C
Main	School Age Playground	116	C

### Comments

Requested all staff files on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Diane Heilmann, Program Official

Date

Leah Klatzker, Consultant

Date



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### Findings Report

**Date:** 3/6/2018 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 12:50 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Correction Deadline: 7/14/2017**

**Corrected on 3/6/2018**

.35(3) - The center is not currently participating in swimming activities.

**Correction Deadline: 7/14/2017**

**Corrected on 3/6/2018**

.35(5) - The center is not currently participating in swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 7/24/2017**

**Corrected on 3/6/2018**

.26(6) - Previous citation corrected.

### Health and Hygiene

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Proper diapering procedures observed.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

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	<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Center does not participate in field trips at this time.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

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	<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Discussed SIDS and infant sleeping position.

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	<b>Staff Records</b>
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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Correction Deadline: 7/14/2017**

**Corrected on 3/6/2018**

**.09(1)(a) - Observed fingerprints on this date.**

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

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	<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.