



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/6/2017      **VisitType:** Monitoring Visit      **Arrival:** 2:00 PM      **Departure:** 5:15 PM

**FR-16064**

**Smith, Jill M**

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(404) 392-2544 jms9601@gmail.com

**Regional Consultant**

Morgan Stahl

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**Mailing Address**

1246 OLD COUNTRY FARM ROAD  
DALLAS, GA 30132

<b>Compliance Zone Designation</b>		
03/06/2017	Monitoring Visit	Good Standing
11/15/2016	Licensing Study	Good Standing
05/04/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	2	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	3	3	0	2	0
School Age(5+) Years	1	1	0	0	0
<b>Total Under 13 Years</b>	11	10	0	2	0
<b>Total Under 18 Years</b>	11				

Children Present: 12

Total Children: 13

Caregivers/Helpers Present: 5

Total Caregivers/Helpers: 12

**More than 6 for pay**

6 for pay present & no-pay present does not have a notarized no-pay statement

**Comments**

Plan of Improvement: Developed This Date 03/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jill Smith, Program Official

Date

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Morgan Stahl, Consultant

Date



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**Findings Report**

**Date:** 3/6/2017      **VisitType:** Monitoring Visit      **Arrival:** 2:00 PM      **Departure:** 5:15 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.19(2)(b) requires that staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items. It was determined based on observation that one infant was asleep in a pack and play with a stuffed animal. Further, five children were observed in pack and plays with blankets.

**POI (Plan of Improvement)**

The Home Provider will ensure there are no objects in pack and plays with sleeping children.

**Correction Deadline: 3/6/2017**

**Finding**

290-2-3-.19(2)(h) requires that infants shall only sleep in a safety approved crib or other equipment approved for infant sleep as described in 290-2-3-.19(1)(a) and shall not sleep in any other equipment, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the facility asleep or fall asleep in such equipment or on the floor shall be transferred to a safety approved crib or other equipment approved for infant sleep. It was determined based on observation that one infant was sleeping in a swing upon the consultants arrival to the home.

**POI (Plan of Improvement)**

The Home Provider will ensure that infants that fall asleep in equipment are moved to equipment approved for sleep.

**Correction Deadline: 3/6/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

**Children's Records**

Child # 1 Not Met  
"Missing/Incomplete Components"  
 Immunization Form - (.08)(1)(c)

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**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of records that immunization records were expired for one enrolled child.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 3/13/2017**

**Recited on 3/6/2017**

**Finding**

290-2-3-.08(3) requires that documentation for the care of related children, other than the providers own children, include a notarized statement of family relationships by the parents or guardians. It was determined based on review of records that the home provider did not have a notarized statement attesting to the relationship and no pay status of six children in care.

**POI (Plan of Improvement)**

The home provider will obtain and maintain documentation.

**Correction Deadline: 3/7/2017**

**Recited on 3/6/2017**

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**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)**

**Met**

**Correction Deadline: 3/13/2017**

**Recited on 1/1/0001**

**Corrected on 3/6/2017**

**.13(2)(a) - The consultant observed tree roots to be covered with mulch, please continue to monitor.**

**Correction Deadline: 3/20/2017**

Recited on 1/1/0001

Corrected on 3/6/2017

.13(2)(b) - The consultant observed an adequate amount of resilient surface, please continue to fluff and redistribute.

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that the provider was caring for twelve children for pay. The provider did not have relationship/no compensation affidavits on file for two children and four relationship/no compensation affidavits were not notarized as required.

**POI (Plan of Improvement)**

The provider will obtain relationship/no compensation affidavits for the six related children being cared for not for pay.

**Correction Deadline: 3/6/2017**

**Safety and Discipline**

**290-2-3-.11 Discipline(CR)**

**Met**

**Comment**

Pleasant Interactions Observed

**290-2-3-.11 Transportation(CR)**

**Met**

**Comment**

No transportation.

**Staff Records**

**290-2-3-.21 Criminal Records Check(CR)**

**Not Met**

**Finding**

290-2-3-.21(1)(c) requires the Home maintain valid evidence of satisfactory criminal records check for the Provider and each Employee for the duration of their employment plus one year and to make such evidence immediately available to the Department upon request. It was determined based on review of records that one employee in the home did not have evidence of a satisfactory records check determination on file. The consultant was able to observe a records check to have been completed but the provider did not have a letter on file.

**POI (Plan of Improvement)**

The Home will ensure that each employee has a satisfactory criminal records check on file for each Employee.

**Correction Deadline: 3/6/2017**

**Finding**

290-2-3-.21(1)(h) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Fingerprint Records Check Determination. It was determined based on review of records that one provisional employee did not complete Fingerprint requirements within 21 calendar days of employment.

**POI (Plan of Improvement)**

The Home Provider will ensure that every Provisional Employee meets all applicable records check requirements.

**Correction Deadline: 3/6/2017**

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**290-2-3-.07 Independent Contractors(CR) Met**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR) Technical Assistance**

**Technical Assistance**

Requirements for additional staff discussed with provider.

**Correction Deadline: 3/6/2017**

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**290-2-3-.07 Staff Training Met**

**Comment**

Health/Safety training reminder

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**290-2-3-.08 Staff Training Not Met**

**Finding**

290-2-3-.08(6) requires that verification of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of records that the provider did not complete ten hours of annual training for 2016.

**POI (Plan of Improvement)**

The home provider will ensure that complete training information is on file.

**Correction Deadline: 4/3/2017**

**Recited on 3/6/2017**

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**290-2-3-.07 Students-in-Training(CR) Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR) Met**

**Comment**

No Volunteers

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Supervision(CR) Met**

**Comment**

Observed-Adequate Supervision