



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/6/2017      **VisitType:** Complaint Investigation & Licensing Study      **Arrival:** 9:50 AM      **Departure:** 3:00 PM

**CCLC-2169**

**New Birth Learning Institute**

2106 Radium Springs Road Albany, GA 31705 Dougherty County  
 (229) 436-7658 nbfli@yahoo.com

**Regional Consultant**

Cresia Jackson

Phone: (229) 238-2958

Fax: (229) 238-2957

cresia.jackson@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/06/2017	Complaint Investigation & Licensing Study	Good Standing	
10/14/2016	Complaint Closure	Good Standing	
10/05/2016	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom 1 PreK-4-5 Yrs.	Infants and PreK	2	24	C	23	NC	NA	NA	Art
Main	Classroom 2 (Pre K 4-5 Yrs.	PreK	2	22	C	23	C	NA	NA	Art
Main	Classroom 3 (Pre K 4-5 Yrs.)		0	0	C	23	C	NA	NA	
Main	Classroom 4 (Pre K 4-5 Yrs.)		0	0	C	23	C	NA	NA	
Main	Classroom 5 (PreK-4-5 Yrs)		0	0	C	23	C	NA	NA	
Main	Classroom 6 (PreK-4-5 Years)		0	0	C	23	C	NA	NA	
Main	Room 1 & 2	Infants	1	5	C	16	C	NA	NA	Lunch
Main	Room 10	One Year Olds	1	4	C	7	C	NA	NA	Floor Play
Main	Room 11	One Year Olds and Two Year Olds	1	5	C	8	C	NA	NA	Lunch
Main	Room 3 & 4	One Year Olds	1	4	C	21	C	NA	NA	Floor Play
Main	Room 5	Two Year Olds	1	10	C	17	C	NA	NA	Lunch
Main	Room 6 & 7	One Year Olds	1	8	C	21	C	NA	NA	Lunch
Main	Room 8	Two Year Olds	2	14	C	19	C	NA	NA	Lunch
Main	Room 9	Three Year Olds and Four Year Olds	2	19	C	20	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Building capacity limited by Fire Marshall Limitations

Total # Children this Date: 115

Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	38	C
Main	PreK Playground	63	C
Main	Toddler Playground	14	C

#### Comments

Plan of Improvement: Developed This Date 03/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Betty Jones, Program Official

Date

Cresia Jackson, Consultant

Date



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### Summary Report

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The following information is associated with a Licensing Study Visit:

#### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed with Director proper handwashing.

**Correction Deadline: 3/6/2017**

**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined by observation that record of medication was incomplete as there was no prescription number for medication. The medication was to be given on 2/8/17, 2/9/17, and 2/10/17, but was only given on 2/8/17 with no further information provided for 2/9/17 or 2/10/17.

**POI (Plan of Improvement)**

To ensure completion of medication records, the center will train staff on proper documentation of the medication record.

**Correction Deadline: 3/6/2017****Safety****591-1-1-.11 Discipline(CR)****Not Met****Finding**

591-1-1-.11(2)(c) requires that Center Staff shall not shake, jerk, pinch or handle a child roughly. It was determined based on consultant observation that a teacher grabbed a child by both arms and firmly pushed the child in line, while "stating don't move" to the child as he got out of line.

**POI (Plan of Improvement)**

The director will take immediate action to ensure the action has ceased; train/review appropriate child guidance techniques with center staff; and have a system in place to monitor and identify/prevent inappropriate actions.

**Correction Deadline: 3/6/2017****591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined by observation of the transportation records that no second check of vehicle was completed on 2/27/17. It was further determined that on 2/14/17 no first Check for afternoon transportation was completed and not time of departure or return was documented. It was observed that on 2/6/17 no first or second check for afternoon transportation was completed.

**POI (Plan of Improvement)**

The center will maintain a passenger checklist as required and complete the documentation as required to use passenger transportation.

**Correction Deadline: 3/7/2017****Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

Consultant discussed with director ensuring sheets are changed daily as required.

**Correction Deadline: 3/7/2017****Staff Records**

Staff # 11 Not Met

Date of Hire: 07/17/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 16 Not Met

Date of Hire: 09/21/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 21 Not Met

Date of Hire: 04/04/2014

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined by review of staff files that three (3) of twenty-three (23) employees did not have evidence of a Satisfactory records check determination on file.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 3/6/2017**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision