



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/3/2017 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 11:10 AM

CCLC-3601

Fun To Learn Childcare & Development Center, Inc.
917 Bolton Road, NW Atlanta, GA 30331 Fulton County
(404) 691-5057 funtolearnc@yahoo.com

Regional Consultant

Jennifer Bailey
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Mailing Address
917 Bolton Rd N.W.
Atlanta, GA 30331

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/03/2017	Licensing Study	Good Standing	
11/01/2016	POI Follow Up	Good Standing	
08/04/2016	Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Three Year Olds	1	5	C	29	C	41	C	Free Play
Main	2L		0	0	C	27	C	37	C	Not In Use
Main	2R		0	0	C	7	C	NA	NA	Not In Use
Main	3R	One Year Olds and Two Year Olds	1	7	C	21	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 84					Total Capacity @25 sq. ft.: 106					
Total # Children this Date: 12			Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 106				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	127	C
Main	Small	14	C

Comments

The purpose of this visit is to conduct a licensing study and follow-up to the visit conducted on November 1, 2017.

Plan of Improvement: Developed This Date 03/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lavette Reeves, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the center did not have a lesson plan in classroom 3R.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 3/3/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization **Met**

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Secure Cleaning Tools Out of Reach

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

Correction Deadline: 8/11/2016

Corrected on 3/3/2017

.25(3) - Previous citation corrected on this date. Discussed continued compliance and monitoring the center for cleanliness and repairs on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **N/A**

Comment

No medications dispensed at the center, per the Director.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Observed complete fire drill log. Consultant provided updated copy.

Correction Deadline: 3/8/2017

591-1-1-.27 Posted Notices Met

Comment

Reminder-Signs Posted/Up to Date

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) Not Evaluated

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 03/02/2017

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records check complete. Observed one new hire since the previous visit.

591-1-1-.14 First Aid & CPR Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on observation that the center did not have documentation to show that one staff had completed orientation.

POI (Plan of Improvement)

The center will ensure that documentation of orientation is on file.

Correction Deadline: 3/3/2017

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed-Combining Mixed Ages

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision