



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/2/2018 **VisitType:** POI Follow Up **Arrival:** 1:45 PM **Departure:** 3:30 PM

CCLC-37871

Lemon Tree Academy

1290 N Cherokee Road Social Circle, GA 30052 Walton County
 (770) 464-0768 teninalemon@yahoo.com

Regional Consultant

Alva Huff

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jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/02/2018	POI Follow Up	Good Standing	
12/21/2017	Monitoring Visit	Good Standing	
05/31/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Left		0	0	C	22	C	NA	NA	Not In Use
Building II	Left		0	0	C	22	C	NA	NA	Not In Use
Building II	Right	Three Year Olds and Four Year Olds	1	10	C	22	C	NA	NA	Nap
Building II	Right	Three Year Olds and Four Year Olds and Five Year Olds	1	10	C	22	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 175							
Main	A/Front	Two Year Olds	1	13	C	15	C	21	C	Nap
Main	A/Front	Two Year Olds	1	13	C	28	C	39	C	Nap
Main	B/1R	Two Year Olds and Three Year Olds	0	8	NC	17	C	NA	NA	Nap
Main	B/1R	Two Year Olds and Three Year Olds	0	8	NC	17	C	NA	NA	Nap
Main	C Back R	Infants	1	5	C	5	C	NA	NA	Nap
Main	C Back R	Infants	1	5	C	5	C	NA	NA	Nap, Floor Play
Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 175							
Total # Children this Date: 72			Total Capacity @35 sq. ft.: 175			Total Capacity @25 sq. ft.: 175				


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Right	79	C
Main	PG/A/Right	79	C

Main	PG/B/Left	34	C
Main	PG/B/Left	34	C

Comments

Plan of Improvement: To Be Submitted 03/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 12/21/2017

Corrected on 3/2/2018

.12(4) - Previous citation corrected in that consultant observed tables to be leveled and table legs to be on the floor on this date.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on an observation that a teacher's purse was located on the table near the children's restroom accessible to children in care.

Correction Deadline: 3/2/2018

Recited on 3/2/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on an observation that there was heavy dust/dirt build-up on the exhaust fans located in the C/Back Right classroom. It was further determined, that the light cover was missing on the light in the children's restroom in the A/Front classroom on this date.

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Correction Deadline: 3/2/2018

Recited on 3/2/2018

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined, based on an observation that staff members did not wash their hands upon entering different classrooms and upon returning to the building from lunch breaks on this date.

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Correction Deadline: 3/2/2018

Recited on 3/2/2018

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 02/26/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(1)-10 Yr. Work History Missing,.24(1)-Education Experience Missing,.24(1)-Evidence of Orientation Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined, based on a review of records that an employee hired February 26, 2018 did not have a criminal background check on file on this date.

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Correction Deadline: 3/2/2018

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined, based on an observation that there was less than 50% of employees with current documentation of CPR training on this date.

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Correction Deadline: 3/6/2018

Recited on 3/2/2018

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined, based on a review of records that an employee hired February 26, 2018 did not have a complete record on file on this date.

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Correction Deadline: 3/7/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined, based on a review of records that an employee hired February 26, 2018 did not have documentation of orientation prior to working in the classroom with children on this date.

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Correction Deadline: 3/2/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined, upon consultant's arrival that a staff:child ratio of 0:8 (5 one-year-olds and 3 two-year-olds) was observed in the B/1R classroom and a staff:child ratio of 1:13 (11 two-year-olds and 2 three-year-olds) was observed in the A/Front classroom during the children's naptime.

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Correction Deadline: 3/2/2018

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined, upon consultant's arrival that there were no staff members were present in the B/1Right classroom during the children's naptime. Consultant observed a staff member caring for infants in the C/Back Right classroom and trying to stand between the two classrooms to watch the children in both classrooms.

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Correction Deadline: 3/2/2018