



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/28/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:40 AM

**Departure:** 11:30 AM

**FR-37141**

**Jackson, Vickie R**

1627 Lauranceae Way Riverdale, GA 30296 Clayton County  
(404) 316-3382 vickiejackson1958@gmail.com

**Regional Consultant**

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/28/2018	Monitoring Visit	Good Standing	
07/18/2017	Licensing Study	Good Standing	
01/25/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	4	6	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	2	0	3	0
Total Under 13 Years	5	9	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 12

Caregivers/Helpers Present: 4

Total Caregivers/Helpers: 3

**Comments**

Provider stated that she is moving within the next week. Application guide was emailed to the provider. Provider is aware that she can only care for two children until she is licensed.

Plan of Improvement: Developed This Date 02/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Vickie Jackson, Program Official

Date

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Ashley Cunningham, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Home does not provide swimming activities.

### Children's Records

**290-2-3-.08 Children's Records** **Not Met**

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on observation that the provider could not find evidence of one enrollment record.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 3/2/2018**

Correction Deadline: 7/21/2017

Corrected on 2/28/2018

.08(2) - Previous citation corrected in that immunizations forms were observed.

## Facility

### 290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

#### Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that fire drills have not been conducted since November 2016 through February 2018.

#### POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 3/30/2018

Recited on 2/28/2018

#### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

### 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

#### Comment

The Home appears clean and free from hazards.

### 290-2-3-.13 Playgrounds(CR)

Met

#### Comment

The outside area appears clean and well maintained. Discussed the fallen tree in the backyard. Provider stated that she was moving within the next week. Consultant observed an area that the provider uses for the children to play and it was an complaint area.

## Food Service

### 290-2-3-.10 Food Service & Nutrition

Met

Correction Deadline: 7/18/2017

Corrected on 2/28/2018

.10(5) - Previous citation corrected in that there no infants present.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Proper hand washing discussed.

### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

Discussed diapering procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

No medication is dispensed .

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met**

**Correction Deadline: 7/18/2017**

**Corrected on 2/28/2018**

**.04(1)(d) - Previous citation corrected in that five children were present on this date.**

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on observation that three persons in the home did not have a a Satisfactory Records Check Determination letter on file.

**POI (Plan of Improvement)**

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

**Correction Deadline: 2/28/2018**

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Technical Assistance****Technical Assistance**

290-2-3-.07(14) - Provider will ensure to have her helper completed.

**Correction Deadline: 3/30/2018**

**Comment**

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

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**290-2-3-.08 Staff Training**

**Met**

**Correction Deadline: 12/31/2017**

**Corrected on 2/28/2018**

**.08(6) - Previous citation corrected in that hours for 2017 was observed.**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Correction Deadline: 7/28/2017**

**Corrected on 2/28/2018**

**.07(11) - Previous citation corrected in that there were only four children present on this date.**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.