



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/28/2018 **VisitType:** POI Follow Up **Arrival:** 8:30 AM **Departure:** 10:00 AM

CCLC-36891

Appletree Learning Center and Academy III

230 Charter Lane Macon, GA 31201 Bibb County
 (478) 475-1174 stepsofexcellence@yahoo.com

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/28/2018	POI Follow Up	Good Standing	
02/01/2018	Monitoring Visit	Deficient	
09/05/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Twos	Two Year Olds	1	10	C	17	C	NA	NA	Centers,Free Play
Main	B- 1 year olds		0	0	C	13	C	NA	NA	Not In Use
Main	C- Infants	Infants and One Year Olds	1	6	C	10	C	NA	NA	Feeding,Floor Play
Main	D-3-4 year olds		0	0	C	26	C	NA	NA	
Main	E- Afterschool		0	0	C	13	C	18	C	
Main	F-School Age	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Circle Time,Music
Total Capacity @35 sq. ft.: 99					Total Capacity @25 sq. ft.: 104					
Total # Children this Date: 28					Total Capacity @25 sq. ft.: 104					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- School age	0	C
Main	B	45	C
Main	C	16	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Stephanie Brookins, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

	Facility
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591-1-1-.06 Bathrooms

Met

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed bathrooms to be clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed the back left corner fencing to be repaired and four feet in height on this date.

Correction Deadline: 2/11/2018

Corrected on 2/28/2018

The consultant observed outdoor play equipment to be free of hazards on this date.

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed the outdoor play arewas to be free of hazards on this date.

	Safety
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591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 2/2/2018

Corrected on 2/28/2018

The consultant observed transportation checklist to be completed as required on this date.

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed transportation checklist to be completed as required on this date.

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed transportation checklist to be completed as required on this date. The consultant observed first check signatures.

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed transportation checklist to be completed as required on this date. The consultant observed second check signatures.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed the center to have cots marked along with the assignment list for each cart.

Staff Records

591-1-1-.33 Staff Training

Met

Correction Deadline: 2/13/2018

Corrected on 2/28/2018

The consultant observed the four hour nutrition training to be completed on this date.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The staff was observed to be an assistant teacher on this date. The staff is no longer a lead teacher.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

The consultant observed the center to maintain ratios throughout on this date.

Correction Deadline: 2/1/2018

Corrected on 2/28/2018

It was determined that children were observed to be housed according to rules and regulations on this date.