



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/28/2017 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 11:30 AM

**FR-35000**

**Bouchamoun, Norma**

1910 Bonaventure Way Marietta, GA 30068 Cobb County  
(404) 644-5723 normaea@yahoo.com

**Regional Consultant**

Leah Klatzker

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**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
02/28/2017	Licensing Study	Good Standing
10/11/2016	Monitoring Visit	Good Standing
04/05/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	2	0	0	0
3 & 4 Years	2	3	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	3	5	0	0	0
<b>Total Under 18 Years</b>	3				

Children Present: 3

Total Children: 5

Caregivers/Helpers Present: 1


Total Caregivers/Helpers: 2

**Comments**

Requested all files on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Norma Bouchamoun, Program Official

Date

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Leah Klatzker, Consultant

Date



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### Findings Report

**Date:** 2/28/2017    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:30 AM

**FR-35000**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Correction Deadline: 10/11/2016**

**Corrected on 2/28/2017**

**Provider stated that children sleep is safety approved sleeping equipment or mats.**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Parental Authorization(CR)** **Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**290-2-3-.08 Physical Plant - Safe Environment** **Not Met**

**Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined based on observation that the provider did not document that a fire drill had been conducted for the months of November and December of the registration year 2016.

**POI (Plan of Improvement)**

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 3/30/2017**

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**290-2-3-.11 Physical Plant - Safe Environment(CR) Met**

**Comment**

Reminder-Keep Hazards Inaccessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met**

**Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR) Met**

**Comment**

Outside Area Clean, Well Maintained

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**Licensure**

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**290-2-3-.04 Application Requirements(CR) Met**

**Comment**

The provider was caring for three for pay on this date.

**Correction Deadline: 2/28/2017**

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR) Met**

**Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 Transportation(CR) Met**

**Comment**

No transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR) Met**

**Correction Deadline: 10/11/2016**

**Corrected on 2/28/2017**

**.21(1)(a) - Observed fingerprints on this date.**

**Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined based on observation that the provider had an expired training on this date.

**POI (Plan of Improvement)**

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 3/30/2017**

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**290-2-3-.07 Independent Contractors(CR)****Met****Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)****Met****Comment**

No additional staff

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**290-2-3-.07 Students-in-Training(CR)****Met****Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)****Met****Comment**

No Volunteers

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision