



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/24/2017 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:35 PM

CCLC-663

Banks County Pre-K/Head Start

335 Evans Street Homer, GA 30547 Banks County
 (706) 677-2963 jan.bertrang@ndohs.org

Mailing Address
 Same

Regional Consultant

LaKeyshia Tucker
 Phone: (770) 357-7048
 Fax: (770) 357-7047
 lakeyshia.tucker@dec.al.ga.gov

Joint with: Ruby Norman

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/24/2017	Licensing Study	Good Standing	
09/12/2016	Monitoring Visit	Good Standing	
03/18/2016	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B:Front Hall-2R	Four Year Olds and Five Year Olds	2	12	C	22	C	NA	NA	Outside
Main	C:Front Hall-1R	Three Year Olds and Four Year Olds	2	16	C	22	C	NA	NA	Outside
Main	D:Back Hall-1L	PreK	2	20	C	21	C	NA	NA	Circle Time
Main	E:Back Hall-2R	PreK	3	18	C	21	C	NA	NA	Centers
Main	F:Back Hall-2L	PreK	2	22	C	22	C	NA	NA	Circle Time
Main	G:Back Hall-1R	PreK	2	15	C	21	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 129					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 103			Total Capacity @35 sq. ft.: 129			Total Capacity @25 sq. ft.: 0			Building @25 capacity limited by Heath Department Limitations	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	125	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jan Bertrang, Program Official

Date

LaKeyshia Tucker, Consultant

Date

Ruby Norman, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized
The program's Health Department score was 100.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children enrolled that required diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Per director at this time no medication is being dispensed .

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Observed complete documentation of fire/tornado drills on the day of the visit.

Correction Deadline: 3/1/2017

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment
Staff stated that redirection is used.

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided
Per the director the center no longer provides transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
2 Hired since last visit

591-1-1-.14 First Aid & CPR **Met**

Comment
Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met**

Comment
Reminder - Health and Safety Orientation Training

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment
Observed-Direct Supervision/Attentive Staff